



# Food Products Registration Guide

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Operations Sector



# Table of Contents

Introduction .....	04
Definitions .....	05
1 Mechanism and Requirements for food product registration	
(Notification of Marketing) .....	08
1.1 Creating an Electronic Account (Attachment 1) .....	08
1.2 Food Product Registration (Notification of Marketing) (Attachment 2) .....	08
1.3 Tracking product applications (Attachment 3) .....	08
1.4 electronic clearance (for imported food only) .....	09
2 Food registration duration .....	09
3 Specific Requirements for Registering Certain Food Products .....	12
3.1 Dietary Supplements .....	12
Energy Drinks: This section focuses on the registration of energy drink products. It does not apply to raw materials or concentrates used in the manufacturing of special dietary foods or energy drinks. ....	16
3.2 Energy Drinks Registration Mechanism (Notification of Marketing) .....	16
3.3 Materials Used in Food Manufacturing .....	19
3.4 Fresh Fruits and Vegetables Registration (Notification of Marketing) .....	20
4 Exemptions from Food Registration .....	20
4.1 Food for Personal Use as Defined in Technical Regulations .....	20

4.2 Food Samples Imported for Scientific Studies and Research Not Intended for Human Consumption .....	20
4.3 Display and Marketing Samples Not Intended for Sale, Accompanied by Health Certificates and Labeled "Free Sample" .....	20
4.4 Food Samples Used in Exhibitions and Festivals According to the Following Conditions: .....	20
5 Responsibilities of Food Importers and Manufacturers .....	20
5.1 Carefully read and understand all the regulatory aspects of the declaration before submitting the registration application and agree on declaration. ....	20
5.2 The importer or producer is responsible for ensuring the accuracy of the submitted data, complying with technical regulations and circulars issued by SFDA, and following up on product recalls or withdrawals from all points of sale and distribution when necessary. ....	20
6 Most common errors .....	20
7 Frequently Asked Questions .....	21

# Introduction

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In its endeavor to enhance services and clarify procedures, SFDA has prepared this guidance document for the registration of food products. This guide outlines the mechanism and requirements for registering various types of food products, in addition to providing important information such as common errors and frequently asked questions regarding food product registration. This aims to support investment and industry within the food sector.

Without prejudice to the provisions of the Food Law, its Implementing Regulations, and the approved technical regulations, food establishments are responsible for ensuring compliance with the provisions of the Food Law and its regulations within their scope of activity.



## Important Definitions:

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### Technical Regulation:

This is a mandatory document that outlines the characteristics, production methods, classification, and regulatory instructions related to food. It also encompasses terminology, symbols, packaging, labeling, product-specific information, and production methods.

### Standard Specification:

This is a non-mandatory document approved by the SFDA, which sets out rules, guidelines, or characteristics for food and food products, as well as their associated operations and production methods. This may include terminology, symbols, packaging, food labeling requirements, product information, and production methods.

### Food Label:

Any tag, label, mark, picture, or any other descriptive information written, printed, stamped, attached, engraved, or embossed on a food package in a way that cannot be removed.

### Nutritional Facts:

A descriptive statement intended to inform the consumer about the nutritional properties and content of a specific food product. It consists of two components:

- Nutrient Content Claims: Declarations regarding the nutrient content of the food.
- Supplementary Nutrition Information: Additional or complementary nutrition information.

### HS Code (Harmonized System Code)

The Harmonized System Code is used for describing and classifying goods. It includes subheadings, their numerical codes, sections, chapters, and explanatory notes. The HS Code consists of eight digits, structured as follows:

Digits 2-1 starting from the left - Chapter code.

Digits 4-3 - Heading code.

Digits 6-5 - Subheading code.

Digits 8-7 from the left - Local subheading code.

## **Net Weight**

The net weight is the weight of the actual food content within the packaging, recorded in metric units.

## **Drained Weight**

The drained weight is the weight of the food after draining off any liquid. liquid refers to water, sugar or salt solutions, fruit or vegetable juices in canned fruits and vegetables only, or vinegar – either individually or in combination.

## **Intended Use**

This is a dropdown list clarifying the purpose of importing or manufacturing the product. It includes the following options:

- “Final Product for Consumers” Food products intended for retail sale.
- “Raw Material for Manufacturing” Food products intended for use as ingredients in further food processing.
- “For Restaurants and Cafes Owned by the Importer” Food products used in restaurants and cafes and not directly sold to consumers.
- “Agricultural Produce” Agricultural products such as rice, grains, and legumes.

## **Age Group**

If the food label specifies a specific age range, the corresponding age group should be selected from the dropdown list. If no specific age group is specified on the product label, select "Not Specified" from the dropdown list.

## **Product Label Image**

The digital design of the label before it is printed on the food packaging. It should comprehensively show all sides of the label in a readable (ArtWork) format.

## **Final Product Image**

The snapshot of the product after packaging, clearly showing the type of packaging used.

## **Barcode Number**

A machine-readable representation of data, typically in the form of parallel vertical bars and spaces, that represents a numerical or alphanumeric code used to identify a specific product.

## **Trademark**

Any distinctive sign, such as names, words, signatures, letters, symbols, figures, devices, brands, headings, labels, tickets, patterns, colors, color combinations, or any combination thereof, or any indication or set of indications used or intended to be used to distinguish goods or services of one undertaking from those of other undertakings, or to indicate the provision of a service, or to indicate the monitoring or inspection of goods or services.

## **Country of Origin - Production - Packaging**

Country of Origin: The country where the raw materials originated.

Country of Production: The country where the product was manufactured.

Country of Packaging: The country where the final product was packaged, without any further manufacturing processes.

## **Warnings Field**

This field is used to input any warnings displayed on the product label, as stipulated by the approved technical regulations. These warnings must also appear on the product label. Examples include: (May have a negative impact on activity and attention in children - Not suitable for children under 12 months of age - Contains nuts... etc.)

## **Vegan**

The term "Vegan" is used for products that are free from animal ingredients and their derivatives.

## **Vegetarian**

The term "Vegetarian" is used for products that are free from meat but may contain ingredients from animal sources, such as eggs, milk, and milk derivatives.

## **1. Mechanism and Requirements for Food Product Registration (Notification of Marketing)**

The purpose of the food product registration service is to establish and develop a comprehensive database for food products in the Kingdom. This service also aims to regulate the import, export, production, and trading of food products. It is a prerequisite for importing food products and involves several steps:

### **1.1 Creating an Electronic Account (Attachment 1)**

**Visit the following link:**

- Fill in all required information and attach the following documents:
- Commercial Registration Copy
- Authorization Letter



### **1.2 Registering the Food Product (Notification of Marketing) (Attachment 2)**

**Visit the following link:**

- Fill in all required information and attach the following documents:
- Product Label Design (showing all sides of the label)
- Final Product Image (showing the front of the product)



### **1.3 Tracking Product Applications (Attachment 3)**

#### **1.3.1 Visit the following link**

- This section allows users to track product and application status as follows:



#### **1.3.2 Tracking Product Applications:**

- This section allows importers to search and view all submitted registration applications and track the status of each application, regardless of the actions taken. The search can be performed using seven key elements found in the application:
- Review Number, Trade Name, Barcode, HS Code, Brand Name, Country of Origin, Application Date
- Users can search using any of these fields individually or in combination.



### 1.3.3 Tracking Registered Products:

Once a food product is approved for registration, it transitions from an application status to a registered product status. The search can be performed using six key elements found in the product details: Review Number, Trade Name, Barcode, HS Code, Brand Name, Country of Origin

Users can search using any of these fields individually or in combination. The application is reviewed and approved. If any comments are raised and not addressed, the application will be returned to the client for correction. The application will be rejected if resubmitted incomplete for a second time unless the SFDA requires further information.

### 1.4 Electronic Clearance (for Imported Food Products Only)

- It is mandatory to ensure that imported products comply with the approved technical regulations and circulars issued by the SFDA.
- You can also refer to the "Requirements and Conditions for Importing Food into the Kingdom" guide:



## 2. Food Registration Duration

- "The time required for product registration is calculated from the date of submitting the application in the electronic food registration system and is cumulative within SFDA."



Definition	Product Type	Processing Time
<ul style="list-style-type: none"> <li>- Any food not widely consumed within the Kingdom of Saudi Arabia prior to January 2021 ,1 (Jumada Al-Awwal 1442 ,17H). Novel foods include, but are not limited to:</li> <li>- Foods consisting of, isolated from, or produced from microorganisms, fungi, algae, plants (or their parts), animals (or their parts).</li> <li>- Foods consisting of, isolated from, or produced from cell cultures or tissues derived from animals, plants, microorganisms, fungi, or algae.</li> <li>- Foods consisting of, isolated from, or produced from a material of engineered nanomaterial origin.</li> <li>- Vitamins, minerals, and other substances not previously produced or marketed in the Kingdom before the aforementioned date.</li> <li>- Foods consisting of a new or modified molecular structure.</li> <li>- Foods produced from new sources or by new production processes not previously applied to food.</li> <li>- Traditional foods from countries other than the Kingdom of Saudi Arabia.</li> <li>- Foods specifically intended for use in Dietary Supplements, presented and intended to be used as food, not as a Dietary Supplement.</li> </ul>	Novel Foods	90 working days
<ul style="list-style-type: none"> <li>- Food specially processed or formulated to meet particular dietary requirements. Their intended use is for the specific dietary management of a disease, disorder, or medical condition, and they are presented as such</li> </ul>	Foods for Special Dietary Uses	
<ul style="list-style-type: none"> <li>- A group of foods formulated for special dietary uses, specifically prepared or processed for the nutritional management of patients. These foods should only be used under medical supervision and are intended to provide complete or partial nutrition for individuals with limited or impaired ability to ingest, digest, absorb, or metabolize regular food, or specific nutrients contained therein. They are also designed for individuals with medically determined special needs for nutrients that can only be met through modifications to their normal diet, the use of foods for special dietary uses, or a combination of both.</li> </ul>	Foods for Special Medical Purposes	

Definition	Product Type	Processing Time
<ul style="list-style-type: none"><li>- This category includes the following products:</li><li>- Infant formula, follow-on formula, and formula for special medical purposes.</li><li>- Foods for infants and young children (both cereal-based and non-cereal-based processed foods).</li></ul>	Infant and Young Children Foods	90 working days
<ul style="list-style-type: none"><li>- Carbonated or non-carbonated beverages prepared primarily from water, with added caffeine. They may also contain taurine, inositol, glucuronolactone, carbohydrates, mineral salts, amino acids, permitted sweeteners and additives, and vitamins.</li><li>- The addition of natural fruit juices, pulps, and permitted plant extracts is allowed</li></ul>	Energy Drinks	20 working days
<ul style="list-style-type: none"><li>- Foods that do not fall under the categories mentioned above and possess distinct characteristics or attributes that clearly differentiate them from similar products within the same category due to the use of "traditional ingredients." This category includes raw materials used in food manufacturing, as well as fresh, chilled, frozen, dried, and canned foods in their natural state without the addition of any herbs or elements used for non-food purposes.</li></ul>	Other Foods (Traditional)	5 working days

### **3 Specific Requirements for Registering Certain Food Products (Notification of Marketing)**

#### **3.1 Dietary Supplements:**

**3.1.1 Scope of Dietary Supplements:** This includes all dietary supplements consumed orally, encompassing the following:

**3.1.1.1** Protein, carbohydrate, and amino acid products used as dietary supplements.

**3.1.1.2** Dietary supplements fortified with vitamins and minerals.

**3.1.1.3** Powdered products used as dietary supplements by athletes or individuals engaged in physical activity.

**3.1.1.4** Products containing collagen in powder or liquid form.

**3.1.1.5** Products containing royal jelly, bee pollen, or propolis in powder or liquid form.

**3.1.1.6** These requirements do not apply to the following:

**3.1.1.6.1** Raw materials or concentrates used in the manufacture of dietary supplements.

**3.1.1.6.2** Dietary supplements not intended for ingestion, such as injections, inhalers, suppositories, topical applications, and others.

**3.1.1.6.3** Supplements containing non-food ingredients or exceeding the permissible limits specified in the standards and technical regulations approved by the Food Sector.

**3.1.1.6.4** Dietary supplements bearing medical claims or containing pharmaceutical ingredients.

#### **3.1.2 Mechanism for Registering Dietary Supplements (Notification of Marketing):**

**3.1.2.1 Register the establishment in the electronic Food Registration System by accessing the following link:**



**3.1.2.2** Submit a product registration application (notification of marketing) as outlined in the general food product registration process.

**3.1.2.3 Fee for Dietary Supplements Registration review:**

**3.1.2.3.1** Fee for Dietary Supplements registration review for the main product:

**3.1.2.3.3 Procedure for Issuing and Paying Fees for Dietary Supplement Registration:**

- Register in the "SFDA Fee Payment System" at the following link:



- Select the service "Add New Invoice."
- Choose "Herbal and Health Products Licensing Unit" from the "Department" dropdown list.

**Select the service type from the dropdown list:**

- o Registering a New Product ("Dietary Supplement/Energy Drink") (5,000 Riyals)
- o Adding a New Size/Weight for a Dietary Supplement Product (500 Riyals)
- Fill in all required fields to generate a payment invoice.
- Pay the invoice.
- Attach a copy of the invoice and bank payment receipt when submitting the application.

**3.1.2.4 Requirements for Dietary Supplement Registration:**

3.1.2.4.1 A Technical Data Sheet (TDS) in mg/kg units, based on technical regulation SFDA.FD/GSO 2500 ("Permitted Food Additives"), must be attached to the application for registration of dietary supplements and complementary foods for bodybuilding and athletes.

3.1.2.4.2 Address any comments raised by the SFDA. The application will be rejected if resubmitted incomplete unless the SFDA requires additional information.

3.1.2.4.3 If the SFDA requests additional information or documents, or responds that the application is incomplete, the applicant must complete the registration application within a maximum of 30 days from the date of the SFDA's response.

3.1.2.4.4 If the specified period expires without the application being completed, or if the establishment fails to address the comments, the application will be terminated by the SFDA. The applicant must then submit a new registration application. The registration fee is non-refundable.



3.1.2.4.5 The SFDA will review applications for additional sizes/weights. If the information does not match the registered primary product, except for the weight and size, the application will be rejected, and the paid fee will not be considered.

3.1.2.4.6 Additional sizes should be submitted as separate applications for each weight/size. Include the phrase "Additional Weight Request for Primary Product submitted under Number 000000-0000-P-3-N" in the "Processing" field on the product registration (Notification of Marketing) page in the electronic system.

Example: If two applications with different sizes are submitted without either being previously registered, the full fee (5,000 Riyals) will be applied to each product.

3.1.3 General Controls for Dietary Supplement Registration:

3.1.3.1 Scientific Evaluation:

Some products may be subject to scientific evaluation and application review by specialized scientific teams.

3.1.3.2 Foreign Registration:

If the product is registered with similar regulatory bodies outside of Saudi Arabia, documentation proving this registration should be attached for review and evaluation.

3.1.3.3 Compliance with Regulations:

The product must comply with the approved technical regulations and circulars issued by the SFDA. The most important regulations are listed below:

Technical Regulation/Standard Specification	.Regulation No	م
Dietary Supplements	(55 SFDA.FD)	1
Foods for Special Dietary Uses - Foods for Special Medical Purposes - General Requirements for Sports Nutrition Foods and Bodybuilding	(2209 SFDA.FD/GSO)	2
		3
		4
Labeling of Prepackaged Foodstuffs	(9 GSO)	5
Mandatory Shelf-Life Periods :1 Shelf Life of Food Products - Part	(1-150 SFDA.FD)	6
Voluntary Shelf-Life Periods :2 Shelf Life of Food Products - Part	(2-150 SFDA.FD)	7
Permitted Food Additives	(2500 SFDA.FD)	8
Requirements for Foods with Nutrition and Health Claims	(2333 SFDA.FD)	9
Permitted Flavorings for Use in Food	(707 SFDA.FD)	10
Permitted Sweeteners in Foodstuffs	(995 GSO)	
Nutrition Labeling Requirements	(2233 SFDA.FD)	



3.1.3.4 It is prohibited to claim or imply that a product is licensed by SFDA or to use the SFDA logo on the product label. The product review number should be used instead (e.g., P-3-N-0000-000000).

3.1.3.5 Modifications to registered product information are not permitted. Any alteration to mandatory product data means that the product is new and necessitates re-registration. (all products).

3.1.3.6 Clients must maintain a file containing the following attested and approved documents to be submitted to SFDA upon request:

3.1.3.6.1 Certificate of Free Sale attested by competent authorities in the country of origin (for imported products).

3.1.3.6.2 Food Establishment License issued by SFDA (for locally manufactured products).

3.1.3.6.3 Hazard Analysis and Critical Control Point (HACCP) certificate, Good Manufacturing Practices (GMP) certificate, or ISO 22000 certification.

3.1.3.6.4 Laboratory analysis report issued by a laboratory accredited according to ISO 17025 “General Requirements for the Competence of Testing and Calibration Laboratories”, including the main product components, nutritional elements, their quantities, and ratios.

3.1.3.6.5 Laboratory analysis report for safety tests, including heavy metal analysis, pesticide residue analysis, and pathogenic microorganism analysis.

3.1.3.6.6 Halal Certificate.

3.1.3.6.7 Stability study of active ingredients in the product.

3.1.3.6.8 If a product contains herbs or their extracts, additional documents are required, including:

3.1.3.6.8.1 scientific name and family.

3.1.3.6.8.2 Common or traditional name.

3.1.3.6.8.3 Part of the herb used.

3.1.3.6.8.4 Quantity used in the product.

3.1.3.6.8.5 Purpose of addition.

3.1.3.6.8.6 International studies proving the safety and efficacy of the herb.

3.1.3.7 SFDA reserves the right to request additional information or documents during the evaluation and registration process.

3.1.3.7.1 Failure to provide the required documents within the specified timeframe will result in appropriate action.

3.1.3.7.2 Modifications to the registered product information are not permitted. Any changes to the mandatory product data require re-registration according to the Saudi/Gulf technical regulation "Labeling of Prepackaged Foodstuffs" SFDA.FD/GSO 9.

### 3.2 Energy Drinks:

This section focuses on registering energy drinks. It does not apply to raw materials or concentrates used in the manufacturing of energy drinks or special dietary foods.

#### 3.2 Energy Drinks Registration Mechanism (Notification of Marketing):

3.2.1 Establishments must register in the electronic food registration system via the following link: <https://frcs.sfda.gov.sa/Account/RegisterAccount.aspx>

3.2.2 Submit a product registration application (Notification of Marketing), as outlined in the food product registration mechanism.

3.2.3 The application will be reviewed, including the product label and submitted data.

#### 3.2.4 Payment for Energy Drinks Registration Study:

##### 3.2.4.1 Payment for Energy Drinks Registration Study

- The client must pay a fee of 5,000 Riyals for the product registration study.

##### 3.2.4.2 Issuance and Payment Mechanism:

- Register in the "SFDA Fee Payment System" via the following link:

<https://dsis.sfda.gov.sa/>

- Select "Add New Invoice."
- Choose "Herbal and Health Products Licensing Unit" from the dropdown list.
- Select "New Product Registration (Dietary Supplement/Energy Drink)" (5,000 Riyals) from the service type dropdown list.
- Fill in all required fields to generate the payment invoice.
- Pay the invoice.
- Attach a copy of the invoice and Bank payment confirmation when submitting the application.

3.2.5 Application is reviewed and approved. If comments are received and not addressed, the application is returned for correction and if resubmitted incomplete a second time, it will be rejected unless SFDA requests additional information.

3.2.6 If SFDA requests additional information or deems the application incomplete, the applicant must complete the registration within 30 days from the date of SFDA's response.

3.2.7 Failure to complete the application within the specified timeframe will result in termination. The registration fee is non-refundable, and a new application must be submitted.

3.2.8 General Provisions for Energy Drink Registration:

3.2.8.1 Some products may undergo scientific evaluation and review the application by specialized teams.

3.2.8.2 The product must comply with the approved technical regulations and circulars issued by SFDA, including:

Technical Regulation/Standard Specification	Regulation No.	
Energy Drinks	(SFDA.FD 1926)	1
Labeling of Prepackaged Foodstuffs	(GSO 9)	2
Voluntary Shelf-Life Periods :2 Shelf Life of Food Products - Part	(SFDA.FD 150-2)	3
Permitted Food Additives	(SFDA.FD 2500)	4
Requirements for Foods with Nutrition and Health Claims	(SFDA.FD 2333)	5
(707 SFDA.FD) Permitted Flavorings for Use in Food		6
Permitted Sweeteners in Foodstuffs	(GSO 995)	7
Nutrition Labeling Requirements	(SFDA.FD 2233)	8

3.2.8.2.1 The product shelf life should not exceed 24 months. Exceeding this period requires prior approval from SFDA before submitting electronic application, which can be obtained by submitting a letter demonstrating the product's safety and ingredient efficacy throughout the specified shelf life.

3.2.8.2.2 It is prohibited to claim or imply that a product is licensed by SFDA or to use the SFDA logo on the product label. The product review number should be used instead (e.g., P-3-N-0000-000000). For products registered previously, the registration number should be used.

3.2.8.2.3 Modifications to the registered product information are not permitted. Any changes to the mandatory product data means that the product is new and necessitates re-registration. (all products).

3.2.8.2.4 Clients must maintain a file containing the following attested and approved documents, to be submitted to SFDA upon request:

3.2.8.2.4.1 Certificate of Free Sale attested by competent authorities in the country of origin (for imported products).

3.2.8.2.4.2 Food Establishment License issued by SFDA (for locally manufactured products).

3.2.8.2.4.3 Hazard Analysis and Critical Control Point (HACCP) certificate, Good Manufacturing Practices (GMP) certificate, or ISO 22000 certification.

3.2.8.2.4.4 Laboratory analysis report issued by a laboratory accredited according to ISO 17025 (General Requirements for the Competence of Testing and Calibration Laboratories), including the main product components, nutritional elements, their quantities, and ratios.

3.2.8.2.4.5 Laboratory analysis report for safety tests, including heavy metal analysis, pesticide residue analysis, and pathogenic microorganism analysis.

3.2.8.2.4.6 Halal Certificate.

3.2.8.2.4.7 Technical Data Sheet (TDS) for the product.

3.2.8.2.4.8 Stability study of active ingredients in the product.

3.2.8.2.5 SFDA reserves the right to request additional information or documents during the evaluation and registration process.



3.2.8.2.5.1 Failure to provide the required documents within the specified timeframe will result in appropriate action.

3.2.8.2.5.2 Modifications to registered product information are not permitted. Any changes to mandatory product data require re-registration.

3.3 Materials Used in Food Manufacturing:

3.3.1 For products intended for catering purposes in restaurants and cafes, or any product listed in the table below, it's not mandatory to include a full nutrition label on the individual product packaging. It's sufficient to provide the information on the outer carton while adhering to the specified requirements.

3.3.2 There is no requirement to include nutritional information on the labels of these products.

3.3.3 Food establishments are prohibited from directly selling these products to consumers.

**Table: Raw Materials Used**

	Labeling Requirements	Registration Mechanism	Product Type
1	Raw materials imported by establishments for food manufacturing purposes.	Registered in the electronic food registration system with "Raw Material for Manufacturing" selected as the intended use.	Raw materials imported by establishments for food manufacturing purposes.
2	Food materials imported by establishments for use in restaurants and cafes.	Registered in the electronic Food Registration System, with "For Restaurants and Cafes Owned by the Importer" selected as the intended use.	Food materials imported by establishments for use in restaurants and cafes.
3	Food products not intended for display or sale in markets and are meant for catering purposes for restaurants, hotels, etc.	Registered in the electronic food registration system with "For Catering/Not for Display in Markets" selected as the intended use	<ul style="list-style-type: none"> <li>- On the individual packaging unit, the following must be clearly stated: batch number/production date, product expiry date, and barcode (for product tracking).</li> <li>- All requirements of technical regulation (SFDA.FD/GSO 9) must be included in the contract between the manufacturing company and the restaurant.</li> <li>- Outer packaging must comply with technical regulation (SFDA.FD/GSO 9) "Labeling of Prepackaged Foodstuffs."</li> </ul>



### 3.4 Fresh Fruits and Vegetables Registration (Notification of Marketing):

#### 3.4.1 Fresh fruits and vegetables fall under one of the following categories:

Directly from the farm: Requires only registration (notification of marketing) with the SFDA.

Packaged and Labeled: Requires a food factory license and registration (notification of marketing) of the fresh fruits and vegetables with the SFDA.

Stored: Requires a warehouse license and registration (notification of marketing) of the fresh fruits and vegetables with the SFDA.

3.4.1.4 Imported fresh fruits and vegetables require a warehouse license for storage, except for importers whose shipments exceed five shipments per calendar year and a total weight of 2,000 kg.

### 4. Exemptions from Food Registration

4.1 Food for personal use as defined in technical regulations.

4.2 Food samples imported for scientific studies and research not intended for human consumption.

4.3 Display and marketing samples not intended for sale, accompanied by health certificates and labeled "Free Sample."

4.4 Food samples used in exhibitions and festivals according to the following conditions:

4.4.1 The importer must guarantee the suitability of the food for its intended purpose.

4.4.2 The food must not be sold or distributed outside the exhibition venue or after its conclusion.

### 5. Responsibilities of Food Importers and Manufacturers:

5.1 Carefully read and understand all aspects of the regulations before submitting a registration application and agreeing to the declaration.

5.2 The importer or producer is responsible for ensuring the accuracy of the submitted data, complying with technical regulations and circulars issued by SFDA, and following up on product recalls or withdrawals from all points of sale and distribution when necessary.

### 6. Most Common Errors:

6.1 Marketing of websites, social media accounts, or similar platforms is not permitted on the product label.

6.2 The SFDA does not issue any certificates based on the registration of a food product. Registration is not considered a license.

6.3 Including website links for the manufacturing company or using the barcode to access websites for promotional or marketing purposes, especially if it leads to claims that violate approved technical regulations, is not permitted.

6.4 The name or logo of the SFDA, or any other internal or external regulatory body, shall not be used directly or indirectly in advertising content.

## 7. Frequently Asked Questions (FAQs)

### 7.1 Who is an Importer?

An importer is a commercial entity (registered under a commercial registration) or an industrial entity (registered under an industrial registration) that imports food products, whether finished goods for sale or raw materials for food industries, through the Kingdom of Saudi Arabia's seaports, land borders, or airports.

### 7.2 How to Fill in the "Establishment Name" Field?

The establishment name should be entered exactly as it appears in the Commercial Registration, without any additions or omissions.

### 7.3 What is the Commercial Registration Activity?

The establishment's commercial registration activity must include an activity related to the products to be registered, in accordance with the SFDA's National Classification of Economic Activities (ISIC Rev.4), which is available at the following link:

<https://sfda.gov.sa/sites/default/files/12-2021/EconomicActivitiesSFDA.pdf>

### 7.4 Does the Barcode Change with the Batch Number, Production Run, or Expiry Date?

No, the barcode is permanent for the product's specifications and is not linked to the production date. Sometimes, products may have a variable barcode based on the batch or production run. In this case, this variable barcode should not be entered in the barcode field.

### 7.5 If There is Only One Brand, What Should I Enter in the "Trademark" Field?

If there is only one brand or trademark, it should be entered in both the "Brand" and "Trademark" fields. If there is more than one brand or trademark on the product, enter one in the "Brand" field and the other in the "Trademark" field.

### 7.6 What is the Product Label image?

It is the complete image of the product packaging, including all label information, before printing. It must be in (ArtWork) format.

#### 7.7 What is the "Warnings" Field?

This field is used to enter any warnings printed on the product label or warnings that must be included on the product label. Examples:

"Excessive consumption of the product may cause allergies."

"Not suitable for children under 12 months."

"Contains nuts."

#### 7.8 Do Dietary Supplement Products Have a Registration Expiration Date That Requires Re-registration?

There is no expiry date for dietary supplement registrations. Registration is valid indefinitely.

#### 7.9 Is it Necessary to Submit Documents and Obtain Approval Before Extending the Shelf Life of Dietary Supplements/Energy Drinks?

It is not necessary to obtain SFDA approval to extend the product's shelf life. The manufacturer is responsible for ensuring compliance with all relevant regulations.

#### 7.10 What is the Procedure When the Deadline for Responding to SFDA Inquiries (30 Days) is Approaching?

Contact the Product Registration Department through the Unified Call Center (19999) or through the SFDA's official channels, providing justifications for the delay in response.

#### 7.11 When is a Technical Data Sheet (TDS) Required for Registration of Dietary Supplements and Complementary Foods for Bodybuilding and Athletes?

A Technical Data Sheet (TDS) is required in the following cases:

When the quantity of all ingredients in the product is not clear in metric units, and the quantity of additives is not clear in mg/kg. This does not include additives that fall under GMP regulations.

When the International Numbering System (INS) for the additive and its function are not clear.

When the active and inactive ingredients in the product are not clear.

When the purpose of adding certain ingredients is not clear.

#### 7.12 Can I Claim or Indicate that the Product is Licensed by the SFDA, Either by Using a Statement or Logo?

Using the SFDA logo is strictly prohibited. No form of indication is allowed, except for dietary supplements and energy drinks, which may only display the review number on the product label (example: 000000-0000-P-3-N) or the registration number for previously registered products that have a valid registration certificate.

## Create New Account Form

### Username and Password

Account Type \*

Local Establishment

Username \*

Password \*

Confirm Password \*

### Establishment Detailed Information

Name (Arabic) \*

Name (English) \*

Short Name (Optional)

Address \*

Trade Registration Number \*

Business Field(s) \*

- ☐ Importer  
☐ Exporter  
☐ Trader  
☐ Manufacturer

### Authorized Person

First Name (Arabic) \*

Middle Name (Arabic) \*

Last Name (Arabic) \*

First Name (English) \*

Middle Name (English) \*

Last Name (English) \*

Position \*

Select...

☐ Other Position

Mobile Number \*

Email \*

Confirm Email \*

Fax Number \*

/

Telephone Number \*

/

Copy of Trade Registration Document \*

Upload

Copy of Authorization Letter \*

Upload

Confirm Create New Account



**Item Details**

Item Description \*

Bar Code \*

Brand Name (R) \*

Trade Mark (TM) \*

Hs Code \*

Hs2 Code Description

Hs4 Code Description

Hs6 Code Description

Hs8 Code Description

Net Weigh \*

Unit \*

Drain Weight (If applicable) Unit (If applicable)

Country of Origin \*

Country of Production \*

Country of Packing \*

Age Group \*

Usage Method \*

Packing Type \*

Shelf Life \*

Storage Temperature \*

Ingredients(Arabic) \*

Ingredients(English) (If applicable)

Producer Name \*

Producer Approval Number (If applicable)

Processing (If applicable)

Warnings (If applicable)

Food Label Image \*

Food Image \*

**Ratification**



**Submit**



Field Description	Field name
- Enter the product name in Arabic as it appears on the product label, without including the brand name.	<b>Product .1 name</b>
- The barcode is a fixed number representing the product's specifications and is not related to the production date. Sometimes, a variable barcode might be present on the product based on the batch or production run. In this case, do not enter the variable barcode; instead, enter "0" in this field.	<b>Barcode .2</b>
- If there are two brand names or trademarks on the product, enter one in the "Brand Name" field and the other in the "Trademark" field. If there is only one brand name or trademark, enter it in both fields.	<b>Brand .3 name</b>
- If there are two brand names or trademarks on the product, enter one in the "Brand Name" field and the other in the "Trademark" field. If there is only one brand name or trademark, enter it in both fields.	<b>Trademark .4</b>
- This is an eight-digit code used to identify and classify the	<b>Hs code .5</b>
- The weight of the food content as indicated on the product label.	<b>Net weight .6</b>
- The weight of the solid food content after draining any liquid. It is always less than the net weight and only applies to products with both solid and liquid components.	<b>Drained .7 weight</b>
- The country where the raw materials for the product originated.	<b>Country of .8 Origin</b>
- The country where the product was manufactured.	<b>Country of .9 Production</b>
- The country where the product was packaged without undergoing any manufacturing process.	<b>Country .10 of Packaging</b>
- If the product label specifies a specific age range, select the corresponding age group from the dropdown list. If not specified on the label, select "Not Specified."	<b>Age group .11</b>
- Select the appropriate option from the dropdown list, which indicates the purpose of importing or manufacturing the product: - Final Product for Consumers: Food products intended for retail sale. - Raw Material for Manufacturing: Food products used as ingredients in further food processing. - For Restaurants and Cafes Owned by the Importer: Food products used exclusively in restaurants and cafes owned by the importer. - Agricultural Produce: Raw agricultural products like rice, grains, and legumes.	<b>Intended .12 use</b>

Field Description	Field name
<ul style="list-style-type: none"> <li>- Select the type based on the final product's packaging after packaging, ensuring it matches the product image.</li> </ul>	<b>Packagin .13 type</b>
<ul style="list-style-type: none"> <li>- The mandatory shelf life specified in the product specifications.</li> </ul>	<b>Shelf life .14</b>
<ul style="list-style-type: none"> <li>- The temperature at which the product should be stored.</li> </ul>	<b>Storage .15 temperature</b>
<ul style="list-style-type: none"> <li>- List all ingredients as they appear on the product label in Arabic.</li> </ul>	<b>Ingredients .16 (Arabic)</b>
<ul style="list-style-type: none"> <li>- List all ingredients as they appear on the product label in English (if available).</li> </ul>	<b>Ingredients .17 (English)</b>
<ul style="list-style-type: none"> <li>- The name of the company that manufactured the product.</li> </ul>	<b>Manufacture .18 name</b>
<ul style="list-style-type: none"> <li>- The accreditation number provided by a food regulatory authority in the country of manufacture. This field is required only for meat, poultry, and fish products.</li> </ul>	<b>Manufacture .19 Accreditation Number (if applicable)</b>
<ul style="list-style-type: none"> <li>- Specify any manufacturing processes applied to the product, such as smoking, pasteurization, drying, or UHT (Ultra-High Temperature) processing.</li> </ul>	<b>Processing .20 (if applicable)</b>
<ul style="list-style-type: none"> <li>- Enter any warnings printed on the product label. Examples: "Excessive use of the product may cause allergies," "Not suitable for children under 12 months," "Contains nuts," etc.</li> </ul>	<b>Warnings (if .21 applicable)</b>
<ul style="list-style-type: none"> <li>- The complete image of the product label design before printing ("artwork").</li> <li>- The maximum file size for images is 1MB.</li> </ul>	<b>Product label .22 Image</b>
<ul style="list-style-type: none"> <li>- Image of the product after packaging.</li> <li>- Maximum file size: 1MB.</li> </ul>	<b>Product .23 :Image</b>



