



**Guide to Conditions and requirements for Clearing food, Medical devices, and cosmetics for exhibitions, conferences, and seasons.**





## 1. Introduction

In accordance with the regulations of the Saudi Food and Drug Authority issued by Royal Decree No. (M/6) dated 25/1/1428 H, the permission to clear imported food, pharmaceutical products, , medical devices, cosmetics, and all related items within the scope of the authority's work falls within the executive tasks entrusted to the authorit

### Scope:

Food, cosmetic products, and medical devices imported for the purpose of display, consumption, or marketing for exhibitions, conferences, and seasons.

## Definitions:

### The Authority:

The Saudi Food and Drug Authority.

### Clearance (Fasah):

Issuing a decision regarding approval or disapproval of the entry of shipments through customs ports.

### Food:

Anything intended for human consumption, whether raw, fresh, processed, or semi-processed. Any substance used in the manufacture, preparation, or processing of food is considered food.

### Cosmetic Product:

Any cosmetic product containing one or more substances intended for use on the external parts of the human body, including the skin, hair, nails, lips, or on the external parts of the genital organs, teeth, or the mucous membranes of the oral cavity, for cleaning, perfuming, protecting, maintaining them in good condition, changing their appearance, improving it, or changing the body odor and improving it.

### Medical Devices:

Any machine or apparatus used for medical applications, implant devices, detectors and laboratory standards, or programs, operating materials, or any similar or related tool manufactured alone or with other devices used in the diagnosis, prevention, monitoring, control, treatment, alleviation, relief, or compensation for injuries. They are also used in examination, substitution, modification, anatomical support, or influencing the functions of the body organs, supporting or enabling the continuation of human vital functions, regulating pregnancy, or assisting in it, sterilizing medical devices and supplies, and providing information for medical or

diagnostic purposes - derived from laboratory examinations of samples taken from the human body. In addition, those that cannot achieve their purpose in the human body through drugs, immunological agents, or metabolic transformations but only help achieve their effects.

### **Halal Certificate:**

A document certifying that the product, service, or specified systems therein comply with the requirements of halal in Islamic law, such as halal certification for slaughter, farms, slaughterhouses, classified facilities as "halal," certificates for primary product components, additives, and ingredients, such as meat derivatives, extracts, gelatin, fats, animal oils, and their derivatives.

### **Halal Slaughter Certificate:**

A certificate accompanying shipments of meat, poultry, and their products, including information about the shipment such as the date of slaughter and expiry, among others.

### **Products not intended for sale:**

Products that are not traded or sold in markets and have a specified purpose for importation.

### **Market-ready products:**

Products that are traded and sold in markets.

### **Products intended for consumption:**

Products intended for human use and consumption.

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## Conditions and Requirements for Food Products clearance

## **General Conditions and Requirements:**

1. Importing products of animal origin, vegetables, and fruits from epidemic countries is prohibited. The list of prohibited countries is as published on the authority's website (Here).
2. Products should not be included in the list of prohibited food items for import, or contain ingredients listed on the authority's website.

### **Import for Exhibition Purposes:**

- A Pledge letter to the Zakat, Tax and Customs Authority, along with providing the Saudi Food and Drug Authority with a copy ensuring non-consumption and marketing by the customs and re-exportation after the event.

### **Import for Consumption and Marketing:**

- Registration in GHAD system or submitting a letter prior to the shipment's arrival by four weeks to the Saudi Food and Drug Authority. The letter should request import permit, specifying the following:
  - Statement of the product names intended for import, including clarification of the nutritional components, country of origin, and export destination for each product, along with the commitment in the letter to the following:
    - Ensuring the product's safety.
    - Commitment not to issue any advertising material or promotion for food products outside the scope of the exhibition or event.
    - Not trading the imported materials outside the scope of their intended purpose and re-exporting the remainder (exhibition – event).
    - Attaching an exhibition or event license with proof of participation from the Organizing body or government authority.
    - Compliance with technical regulations regarding food transportation.

## **Submitting Required Documents for Registration on the FASAH Platform:**

- A copy of the authority's approval for importing products not registered with the authority.
- Health certificate from the accredited regulatory body.
- Invoice and Bill of lading
- Halal slaughter certificate for products of animal origin.
- Halal certificate for products of animal origin or products containing animal-derived ingredients.
- Phytosanitary certificate for products of plant origin.
- Submission of a pledge according to the attached model complying with these requirements.





## Requirements for cosmetics clearance

**Importation for display purposes only:**

Submitting a pledge to Zakat, Tax and Customs Authority not to consume or sell, and to re-export after the event, based on which direct clearance from customs is granted.

**Importation for marketing and consumption:**

Listing the cosmetic product on the GHAD platform for incoming products or submitting a letter in advance to the SFDA four weeks prior to the shipment's arrival, requesting approval for importation, specifying in the request the following:

- Statement of product names with clarification of ingredients and country of origin and export for each product.

**Commitment to the following:**

- Ensuring product safety.
- Commitment to the condition that no advertising or promotional material for cosmetic products might be issued outside the scope of the exhibition or event.
- Not trading imported materials outside the scope of the imported purpose and re-exporting the remaining (exhibition) - occasion.
- Attaching an exhibition or event license with proof of participation from the organizing body or government authority.
- Compliance with the transportation and storage conditions mentioned in the "Transport and Storage of Products Supervised by the Drug Sector through Customs Ports" regulation on the Saudi Food and Drug Authority website.
- Proof of product marketing in the country of origin (Free sale).

## **Submitting the required documents for clearance on the electronic**

### **"Fasah" platform, which are:**

- A copy of the authority's approval for the importation of products not listed by the authority.
- A copy of the Bill of lading
- **A copy of the purchase invoice containing the following information:**
  - o Name of the manufacturing company and its nationality.
  - o Invoice number and date.
  - o Product name.
  - o Batch number, lot number, or production date
  - o Beneficiary entity.
- Submitting a pledge according to the model attached to these requirements.



## Requirements for medical devices Clearance

To view the procurement requirements for medical devices, please refer to the Guidance Manual for the Import Requirements of Medical Devices Products for demonstration or Training Purposes Only (No. 30) dated December 27, 2020 AD, published on the authority's website (click here).

## Commitment Form

To The Central Clearance Operations	
Customs declaration number and date	- / /
Policy number (Bill of Lading)	
Invoice numbers\ number	
(Host/event)	
Name of the importing company	
Event/Exhibition venue	Event/Exhibition venue (.....). Event/Exhibition address (.....).

We (name of entity or importer) ..... We pledge as follows:

- All information and documents provided are correct, and if they differ, we bear full legal responsibility and the Authority has the right to take the necessary measures and penalties.
- We have reviewed all the conditions and requirements submitted to the Authority and are committed to adhering to them.
- Commitment not to display the shipment in local markets and use it only during the event.
- Commitment to compensate for any damages resulting from products intended for consumption or sale to consumers.
- In the event of harm, even later, due to these products, those affected have the right to file complaints against the facility in the Kingdom of Saudi Arabia and in accordance with its regulations.
- Products of animal origin, or any of their components, must not contain pork or its derivatives. The Authority reserves the right to withdraw samples for analysis, which will be conducted at the importer's expense
- The plant-based products are safe and do not contain harmful substances that harm the safety and health of the consumer

Name of the Responsible Person: .....

Signature: .....

Date: .....

Phone/Mobile Number: .....

Email Address: .....

**THANKS**



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