



Kingdom of Saudi Arabia
Saudi Food & Drug Authority

Applicant User Manual

GHAD System

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1. Introduction

The purpose of this document is to explain how to request services for the external parties.

- Food –Product Registration

2. Main Dashboard

It is a general page that includes all accounts registered in the system, regardless of their account activities and the services available to them.

In this document, we will present the external user interface and how to apply to view the different customer accounts (individual account, commercial account, government account, customs clearance). If there is more than one account for this user, he can browse the types of accounts and choose the account he wants to use.

My accounts

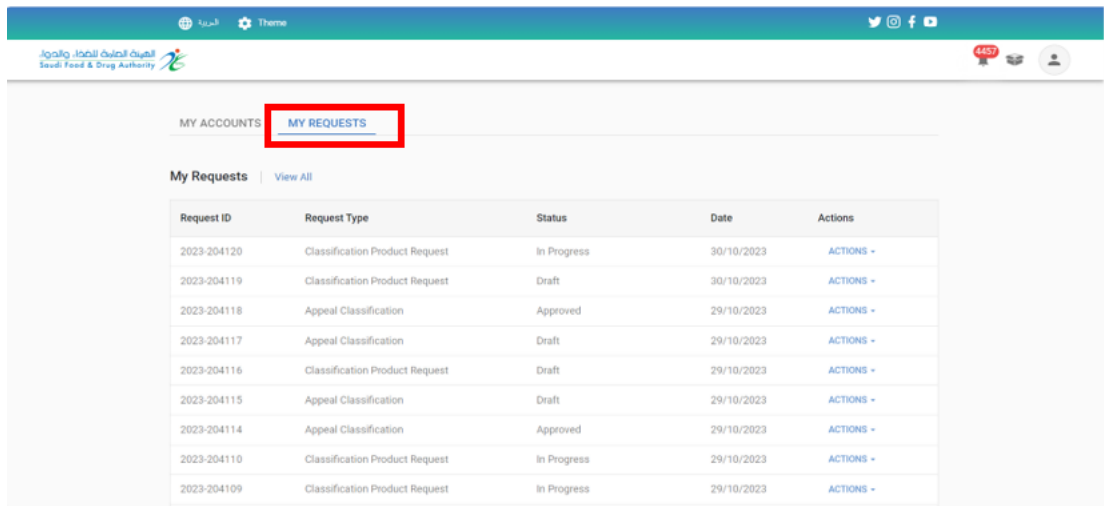
The user can browse the available account types by choosing on “My Accounts” on the home page as shown below.

The screenshot displays the 'My Accounts' section of the Saudi Food & Drug Authority (SFDA) portal. The page features a header with the SFDA logo and navigation options. Below the header, there are two tabs: 'MY ACCOUNTS' (highlighted with a red box) and 'MY REQUESTS'. The 'MY ACCOUNTS' section shows a list of accounts under the heading 'All Accounts'. The list includes four accounts, each with a 'VIEW ACCOUNT' button. The accounts are:

Account Name	Status	Account Number	CR Number	Account Type	Action
Hakeem Copmany	Active	C-50864	7001630099	Commercial	VIEW ACCOUNT
Feed product company manufacture	Active	C-50863	7001424014	Commercial	VIEW ACCOUNT
Arasoo	Active	C-50862	7014173590	Commercial	VIEW ACCOUNT
Saudi company pharma manufacturing	Active	C-50861	7012760315	Commercial	VIEW ACCOUNT

2.1 My Request

In this section of the home page, the system will appear all requests for all accounts.



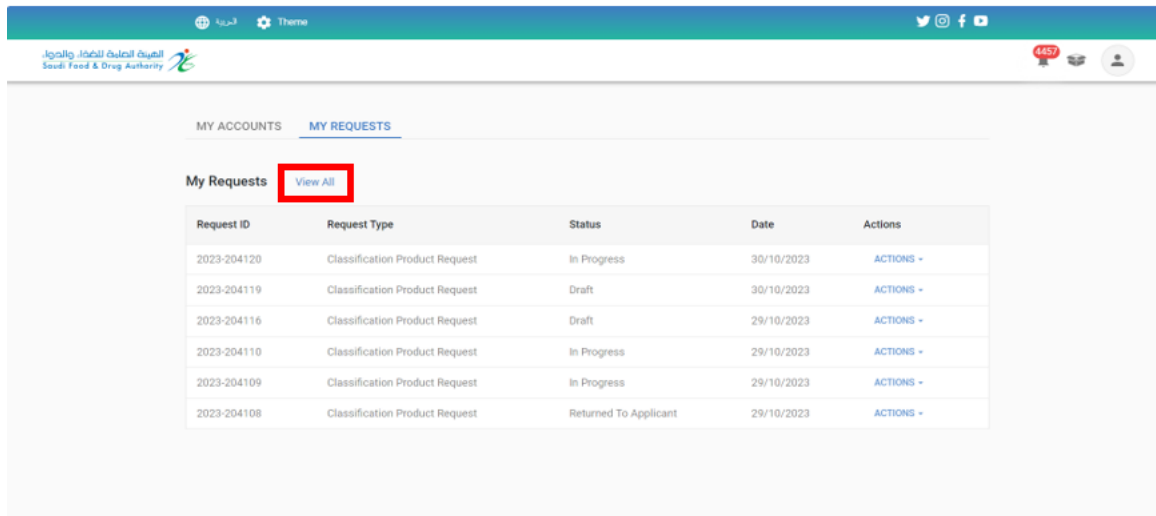
MY ACCOUNTS **MY REQUESTS**

My Requests | [View All](#)

Request ID	Request Type	Status	Date	Actions
2023-204120	Classification Product Request	In Progress	30/10/2023	ACTIONS -
2023-204119	Classification Product Request	Draft	30/10/2023	ACTIONS -
2023-204118	Appeal Classification	Approved	29/10/2023	ACTIONS -
2023-204117	Appeal Classification	Draft	29/10/2023	ACTIONS -
2023-204116	Classification Product Request	Draft	29/10/2023	ACTIONS -
2023-204115	Appeal Classification	Draft	29/10/2023	ACTIONS -
2023-204114	Appeal Classification	Approved	29/10/2023	ACTIONS -
2023-204110	Classification Product Request	In Progress	29/10/2023	ACTIONS -
2023-204109	Classification Product Request	In Progress	29/10/2023	ACTIONS -

Also, when you click on "View All", the search feature will appear to help you to find the needed requests:

request number - request type - request status - Account name - Calendar type - request date



MY ACCOUNTS **MY REQUESTS**

My Requests | [View All](#)

Request ID	Request Type	Status	Date	Actions
2023-204120	Classification Product Request	In Progress	30/10/2023	ACTIONS -
2023-204119	Classification Product Request	Draft	30/10/2023	ACTIONS -
2023-204116	Classification Product Request	Draft	29/10/2023	ACTIONS -
2023-204110	Classification Product Request	In Progress	29/10/2023	ACTIONS -
2023-204109	Classification Product Request	In Progress	29/10/2023	ACTIONS -
2023-204108	Classification Product Request	Returned To Applicant	29/10/2023	ACTIONS -

My Requests

Request ID	Request Type	Status	Date	Actions
2023-6654	New Feed Product Registration	Approved	30/10/2023	ACTIONS -
2023-6651	Renew MDMA-2 Request	In Progress	30/10/2023	ACTIONS -
2023-6649	Renew MDMA-1 Request	In Progress	30/10/2023	ACTIONS -
2023-6607	Cancel License	In Progress	23/10/2023	ACTIONS -
2023-6570	New Feed Manufacturer License	In Progress	22/10/2023	ACTIONS -
2023-6569	New Feed Manufacturer License	In Progress	22/10/2023	ACTIONS -

2.2 Actions

you can take action according to the status of the request by clicking on Action:

- draft request: When you create a request without submitting it or by clicking “Save for later.”
 - Action:
 - You can review the request.
 - You can review and update the request when you choose “Update request.”
 - You can delete the request.

My Requests

Request ID	Request Type	Status	Date	Actions
2023-3339	New Cosmetic Space Warehouse License	Draft	06/06/2023	View Request Update Request Delete
2023-3337	New Drugs Full Warehouse License	Draft	06/06/2023	
2023-3336	New Final Food Warehouse License	Draft	06/06/2023	
2023-3335	New Final Food Warehouse License	Draft	06/06/2023	
2023-3334	New Final Food Warehouse License	Draft	06/06/2023	ACTIONS -

- Approved: when final approval by the Food and Drug Authority

- Action:
 - You can review the request “View request.”

The screenshot shows the 'My Requests' section of the Saudi Food & Drug Authority portal. The 'Request Status' filter is set to 'Approved'. The table below lists several requests, with the 'Status' column highlighted in red. A 'View Request' button is also highlighted in red for the first row.

Request ID	Request Type	Status	Date	Actions
2023-6654	New Feed Product Registration	Approved	30/10/2023	View Request
2023-6566	New Authorized Representative License	Approved	19/10/2023	ACTIONS -
2023-6490	New Cosmetic Product Notification	Approved	16/10/2023	ACTIONS -
2023-6435	New Cosmetic Product Notification	Approved	15/10/2023	ACTIONS -
2023-6430	New Food Manufacturer License	Approved	15/10/2023	ACTIONS -
2023-6417	New Cosmetic Product Notification	Approved	15/10/2023	ACTIONS -

○ Rejected: When the Saudi Food and Drug Authority reject the request

- Action:
 - You can review the request “View request.”

The screenshot shows the 'My Requests' section of the Saudi Food & Drug Authority portal. The 'Request Status' filter is set to 'Rejected'. The table below lists several requests, with the 'Status' column highlighted in red. A 'View Request' button is also highlighted in red for the first row.

Request ID	Request Type	Status	Date	Actions
2023-5735	New Commercial Account	Rejected	04/09/2023	View Request
2023-5732	New Importer Distributor License	Rejected	04/09/2023	ACTIONS -
2023-5199	New Commercial Account	Rejected	10/08/2023	ACTIONS -
2023-4301	New Food Manufacturer License	Rejected	17/07/2023	ACTIONS -
2023-4069	New Food Manufacturer License	Rejected	13/07/2023	ACTIONS -
2023-3665	Change Food Manufacturer Address And Location	Rejected	19/06/2023	ACTIONS -

○ Make payment: when the Food and Drug Authority needs to issue an invoice for the request.

- Action:
 - You can review the request “View request.”

- You can view payment information “Make payment.”
- You can delete the request “Cancel request.”

The screenshot shows the 'My Requests' page with a filter for 'Request Status: Make Payment'. The table below lists several requests with their status set to 'Make Payment'. Red boxes highlight the 'Status' column and the 'Actions' column for the first row.

Request ID	Request Type	Status	Date	Actions
2023-5389	New Cosmetic Products Full Warehouse License	Make Payment	17/08/2023	View Request Make Payment Cancel Request
2023-5136	New Drugs Space From Warehouse License	Make Payment	07/08/2023	
2023-4980	New MDMA-2 Permission	Make Payment	01/08/2023	
2022-0626	Fees Inspection	Make Payment	13/03/2022	

○ Cancelled: When the request status is “Pay” and the invoice needs to be cancelled

- Action:
 - You can review the request “View request.”

The screenshot shows the 'My Requests' page with a filter for 'Request Status: Canceled'. The table below lists several requests with their status set to 'Canceled'. Red boxes highlight the 'Status' column and the 'Actions' column for the first row.

Request ID	Request Type	Status	Date	Actions
2023-3021	New Quality Assurance and Radiation Measurements Service Providers	Canceled	24/05/2023	View Request
2023-0935	Update Quality Assurance and Radiation Measurements Service Providers	Canceled	06/03/2023	
2022-2469	Renew Low Risk Device	Canceled	24/09/2022	ACTIONS -
2022-1959	New MDMA-1 Permission	Canceled	23/08/2022	ACTIONS -
2022-0875	New Low Risk Device	Canceled	06/04/2022	ACTIONS -

○ In Progress: when “sending the request” to the Food and Drug Authority

- Action:
 - You can review the request “View request.”

The screenshot shows the 'My Requests' page with a table of requests. The 'Status' column is highlighted in red, and the 'View Request' button for the first row is also highlighted in red.

Request ID	Request Type	Status	Date	Actions
2023-6651	Renew MDMA-2 Request	In Progress	30/10/2023	View Request
2023-6649	Renew MDMA-1 Request	In Progress	30/10/2023	View Request
2023-6607	Cancel License	In Progress	23/10/2023	ACTIONS -
2023-6570	New Feed Manufacturer License	In Progress	22/10/2023	ACTIONS -

○ Returned to the applicant: When the Food and Drug Authority needs more information from the applicant (where the employee’s comment appears at the top of the page and colored icons next to the field to be modified) to “update the application” and send it again to the Saudi Food and Drug Authority:

- A green light means that if the request is returned, it cannot modify this field.
- Orange light means optional field for modification.
- Red light indicates that if the request is returned to the applicant, he must mandatorily modify this field.

The screenshot shows the 'My Requests' page with a table of requests. The 'Status' column is highlighted in red, and the 'View Request' and 'Update Request' buttons for the first two rows are also highlighted in red.

Request ID	Request Type	Status	Date	Actions
2023-6409	Cancel License	Returned To Applicant	12/10/2023	View Request
2023-6394	Renew MDMA-1 Request	Returned To Applicant	10/10/2023	Update Request
2023-6139	Update Cosmetic Product Notification	Returned To Applicant	21/09/2023	ACTIONS -
2023-6128	Renew & Update Final Food Warehouse License	Returned To Applicant	19/09/2023	ACTIONS +

English

الهيئة العامة للغذاء والدواء
Saudi Food & Drug Authority

الرجاء تحديث بيانات الملف الشخصي البريد الإلكتروني، رقم الجوال) لأنه سوف يتم إستخدامهم لإرسال رموز التحقق للدخول إلى النظام

حدث الآن

التفاصيل

1 الترخيصات

2 تفاصيل الرخصة المنتهية

3 تفاصيل الرخصة السارية

4 التعليلات والملاحظات

5 تأكيد وتقييم

التحقق من هويتك

تفاصيل الرخصة السارية

الرجوع، الصفحة لا تظهر أي نتائج

اسم المصنع: VOCOL Co.,Ltd

العنوان كامل: 155, Jeongwangcheon-ro, Sheung-si

البلد: كوريا الجنوبية

المنطقة: Gyeonggi-do

الرمز البريدي: #301.A

التحقق من هويتك

التحقق من هويتك

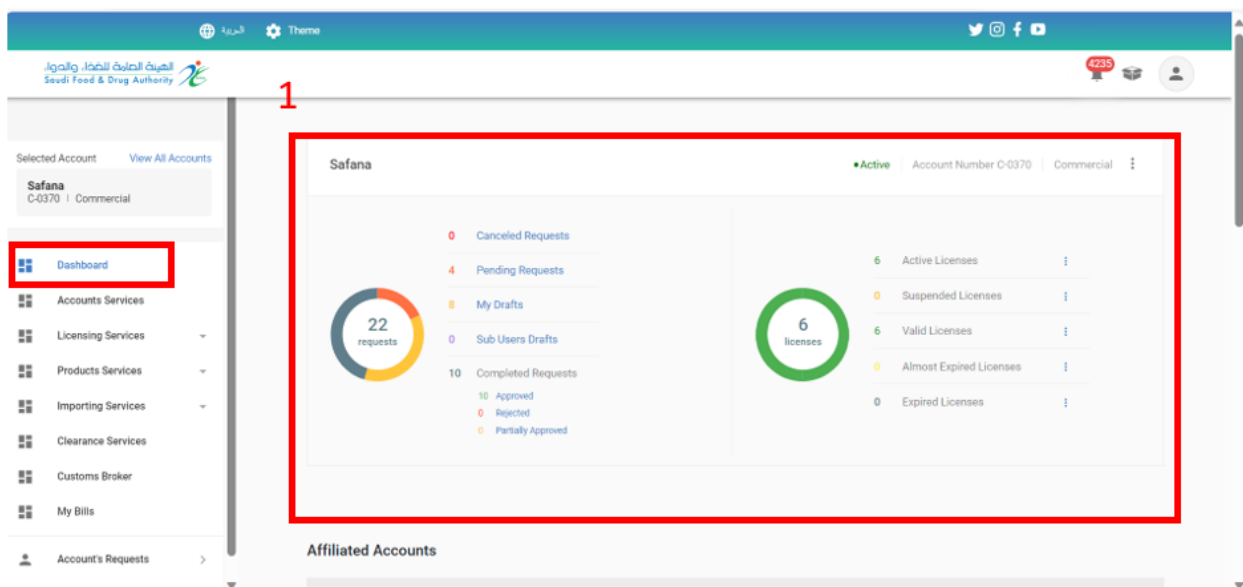
التحقق من هويتك

3. Dashboard

It is a general page that serves all accounts registered in the system, regardless of their account activities and the services available to them.

When you log in to the account and click on "View Account," the "dashboard" appears on the first page, as shown below.

3.1 Account Statistics: The name and statistics of the number of requests and licenses for the account appear.



3.2 Affiliated Accounts: shows the affiliated accounts added to the main account.

The screenshot shows the dashboard for the account 'Safana C-0370 | Commercial'. The left sidebar has 'Dashboard' highlighted with a red box. The main content area features a '2' in the top left, a 'Licenses' section with 6 items, and an 'Affiliated Accounts' section with a red box around the message 'No Affiliated Accounts Found.' Below this is the 'Account's Requests' table.

Request ID	Request Type	Status	Date	Actions
2023-3796	New Importing Permission	Draft	21/06/2023	ACTIONS -
2023-3795	New Importer Distributor License	Approved	21/06/2023	ACTIONS -
2023-3793	New Importer Distributor License	Draft	21/06/2023	ACTIONS -
2023-3523	Fees Inspection	Approved	11/06/2023	ACTIONS -

3.3 Account's Requests: In this section of the page, the system will display all requests for the specified account.

The screenshot shows the dashboard for the account 'Safana C-6370 | Commercial'. The left sidebar has 'Dashboard' highlighted with a red box. The main content area features a '3' in the top left, an 'Affiliated Accounts' section with a red box around the message 'No Affiliated Accounts Found.', and the 'Account's Requests' table highlighted with a red box. Below the table is a 'Notifications' section.

Request ID	Request Type	Status	Date	Actions
2023-3796	New Importing Permission	Draft	21/06/2023	ACTIONS -
2023-3795	New Importer Distributor License	Approved	21/06/2023	ACTIONS -
2023-3793	New Importer Distributor License	Draft	21/06/2023	ACTIONS -
2023-3523	Fees Inspection	Approved	11/06/2023	ACTIONS -
2023-3513	Fees Inspection	In Progress	08/06/2023	ACTIONS -

Notifications

Your Suspend Account Request number 2023-2143 has been submitted successfully.
27/04/2023, 04:04 PM DELETE

3.4 Notifications: In this section of the page, the system will display account notifications

The screenshot displays the Saudi Food & Drug Authority (SFDA) dashboard. The top header includes the SFDA logo and name in Arabic and English, along with a notification bell icon showing 4235 alerts and a user profile icon. The main content area is divided into three sections:

- Selected Account:** Shows the account name "Safana" and ID "C-0370" under the "Commercial" category. A "View All Accounts" link is present.
- Account Requests Table:** A table with 4 rows and 6 columns (Request ID, Request Name, Status, Date, and Actions).

Request ID	Request Name	Status	Date	Actions
2023-3795	New Importer Distributor License	Approved	21/06/2023	ACTIONS -
2023-3793	New Importer Distributor License	Draft	21/06/2023	ACTIONS -
2023-3523	Fees Inspection	Approved	11/06/2023	ACTIONS -
2023-3513	Fees Inspection	In Progress	08/06/2023	ACTIONS -
- Notifications:** A list of five notifications, each with a "DELETE" button. A red box highlights this section, and a red number "4" is placed to its left. The notifications are:
 - Your Suspend Account Request number 2023-2143 has been submitted successfully. (27/04/2023, 04:04 PM)
 - We received payment for your Request, Inspection Fees Request number 2023-3523 (11/06/2023, 08:55 AM)
 - Your Update Commercial Account request has been submitted successfully, and its review will take 1 working days (26/01/2023, 10:28 AM)
 - Your New Importer And Distributor License request has been submitted successfully, and its review will take 2.5 working days (08/06/2023, 12:20 PM)
 - Your Local Manufacturer request has been submitted successfully, and its review will take 6 working days (08/06/2023, 12:05 PM)

The left sidebar contains a navigation menu with the following items: Dashboard (highlighted with a red box), Accounts Services, Licensing Services, Products Services, Importing Services, Clearance Services, Customs Broker, My Bills, Account's Requests, and My Profile.

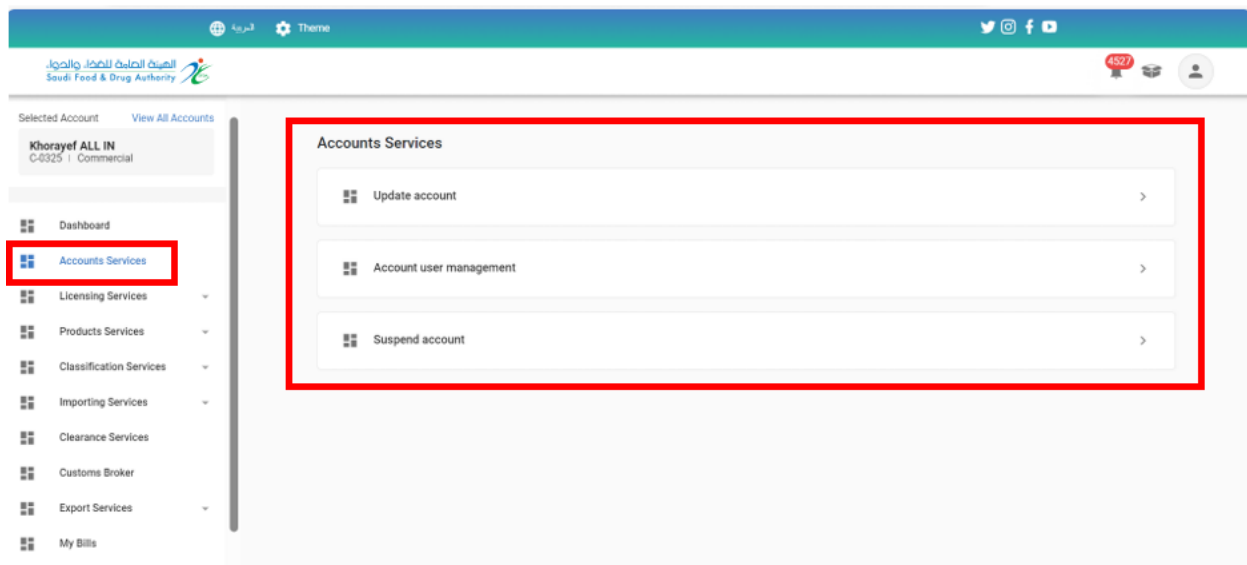
4 Account Services

It is a general page that serves all accounts registered in the system, regardless of their account activities and the services available to them.

If you choose account services, you will also see the types of services (update account, account user management, suspend account) depending on the account type. When you choose one of the options, the data related to the selected type appears.

Services for each account type are as follows:

- Commercial Account:
 - Update Account: Through it you can submit a request to update current account data.
 - Account user management: Through it you can manage the account permissions.
 - Suspend account: Through this you can submit a request to suspend account services.
- Government account – broker account – individual account:
 - Account update: Through it you can submit a request to update current account data.

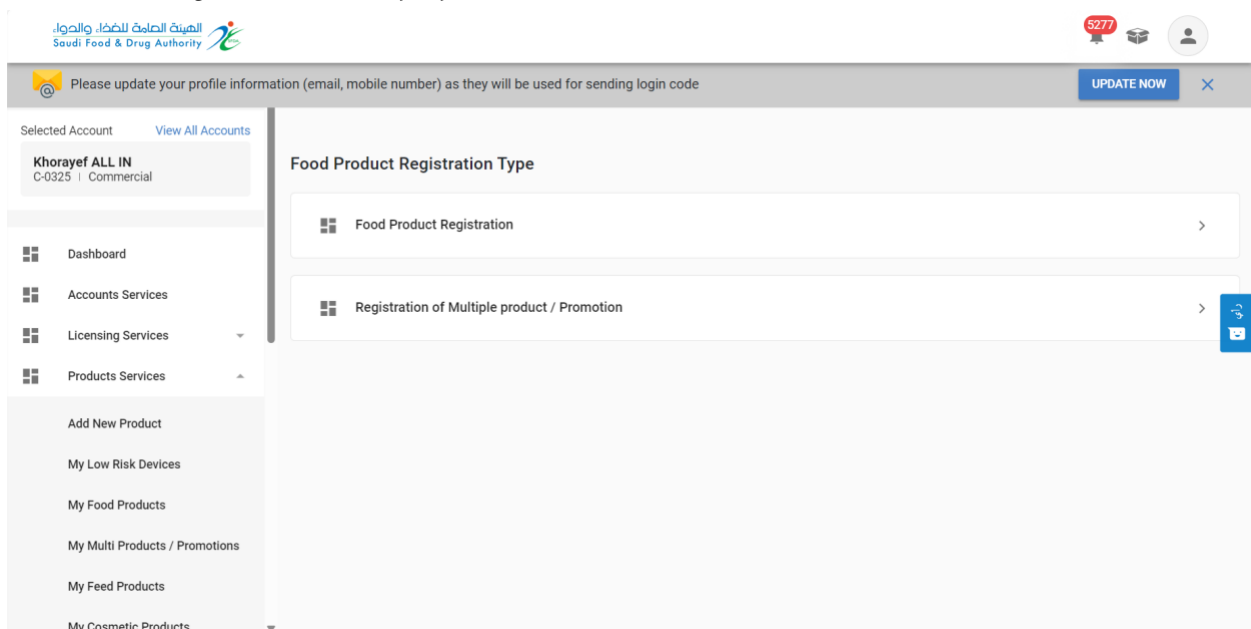


5 Food Product Registration Services

5.1 Registration of Food Products

To Request new Food Product at the Food and Drug Authority (the account must include a Food domain), follow the below steps:

- 1- Product service.
- 2- Add new product.
- 3- Food Product Registration.
 - Food Product Registration
 - Registration of Multiple product / Promotion



5.1.1 Register New Food Products

On selecting Food Product Registration, the Food product Registration Template will open, then start filling the template of the new request, then click “Continue” until you reach the last section: “Confirm and Submit.”

Please update your profile information (email, mobile number) as they will be used for sending login code

UPDATE NOW X

← Products | Food Product Registration

- 1 Introduction
- 2 Product Type
- 3 Product Information
- 4 Payment Information
- 5 Comments & Attachments
- 6 Confirm & Submit

Introduction

Food Registration Service

This service allows food producers and importers to register their food products for the purpose of marketing and exporting. The requirements of the Saudi and Gulf technical regulations are required by the customer on the product declaration card.

For more information about the registration mechanism or any other inquiries, we hope you can contact us at: 19999

CONTINUE

CANCEL

← Products | Food Product Registration

- 1 Introduction
- 2 Product Type
- 3 Product Information
- 4 Payment Information
- 5 Comments & Attachments
- 6 Confirm & Submit

Draft number: 2024-40820

Product Type

Search for a Product + SELECT PRODUCT

Main Category*

Does the product contain herbs for non-food use?*

- Yes
- No

Is the product in one of the following products?*

- Baby Food
- Food Supplements
- Novel Food
- Energy Drink
- Special/Medical Food
- Other

What is the form of filling the product that need to be registered?*

- Factories
- Restaurants and Cafes
- Final Consumer

Do you have a certificate of conformity for the product you would like to register?*

- Yes
- No

BACK CONTINUE

SAVE AND CONTINUE LATER CANCEL

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Is the product in one of the following products?

Baby Food
 Food Supplements
 Novel Food

Energy Drink
 Special/Medical Food
 Other

Please specify the shape of the food material inside the package

Powder
 Chewing Gums
 Tablets
 Soft Gel

Liquid
 Capsules
 Chewing Tablets
 Effervescent Tablets

Please specify the main ingredient/nutrient in the food supplement

Minerals
 Dietary fiber
 Vitamins
 Edible algae such as Spirulina
 (Bovine colostrum)
 Amino acids
 Enzymes/ Co-enzyme

Collagen
 Others
 Fatty acids
 Plants, herbs and their extracts
 Protein
 (Prebiotics & Probiotics)

What is the form of filling the product that need to be registered?

Factories
 Restaurants and Cafes

Final Consumer

Do you have a certificate of conformity for the product you would like to register?

Yes
 No

To choose a food product previously registered in the Ghad system.

العربية Theme

Select Product

The following search filters can be used to search for the product that you want to register

Search List Product Number Product Name Barcode Brand Name

Trade Mark Net Weight Country Of Production

SEARCH

Please enter at least 3 characters to start

CANCEL

Please update your profile information (email, mobile number) as they will be used for sending login code UPDATE NOW

- 1 Introduction
- 2 Product Type
- 3 **Product Information**
- 4 Payment Information
- 5 Comments & Attachments
- 6 Confirm & Submit

Product Information

Swift number: 2024-00000

Product Name (Arabic)* اسم المنتج عربي	Product Name (English) Sito tata
Brand Name* tata batata name	Trade Mark* marketing too
HS Code * 22 55 44 77 55 09	Packing Type* Metal tube

Add Product Weight + ADD WEIGHT

Barcode	Net Weight	Drain Weight	Actions
1553344555666	20 Ounce	56 Ounce	ACTIONS +

Age Group* More than 12 month	Product Source* Agricultural facility
Is the product organic?* <input type="radio"/> Yes <input checked="" type="radio"/> No	Is the product genetically modified?* <input checked="" type="radio"/> Yes <input type="radio"/> No
Is the product irradiated?* <input type="radio"/> Yes <input checked="" type="radio"/> No	Target Market* Saudi market
Shelf Life*	Storage Temperature*

Manufacturer Location*

Local
 Overseas

Search for a Manufacturer + ADD MANUFACTURER

Manufacturer Name: Marry Feed
Country: Saudi Arabia
Actions: Delete

Country of Production* Saudi Arabia	Country of Origin* Saudi Arabia
Country of Packing* Saudi Arabia	

Ingredients (Arabic)*
1111

Ingredients (English)
1111

Food Additives + MANAGE ADDITIVES

Additive: Dipotassium 5'-guanylate Function: Carrier

Nutrition Information

Excluded from apply of nutritional facts on the product label spices and seasonings, Fresh vegetables and fruits whether whole or cut, Fresh and chilled meat, poultry, and fish, excluding meat, poultry and fish with spices or water or cooked, Food products made of one nutrient (rice, tea, coffee and sugar), Food products in small packs (pack size is less than 250cm³), Food additives, Food that need packing or more processing and not sold directly to the consumer and External packages of food sold through self-service, with separate nutritional label or printed on the original package.

Is the product one of the products mentioned above?
 Yes No

Allergens*

<input type="checkbox"/> Celery and their products	<input type="checkbox"/> Cereals containing gluten substance; i.e. wheat, barley, oats, rye, spelt as such or their hybridized strains and their products.	<input type="checkbox"/> Clams and their products
<input type="checkbox"/> Crustacea and their products	<input type="checkbox"/> Eggs and egg products	<input type="checkbox"/> Fish and fish products
<input type="checkbox"/> Labin and their products	<input type="checkbox"/> Milk and milk products (lactose included)	<input type="checkbox"/> Mustard and their products
<input type="checkbox"/> No Allergen	<input type="checkbox"/> Peanuts, soybeans and their products	<input type="checkbox"/> Sesame seeds and their products
<input type="checkbox"/> Walnuts and their products	<input checked="" type="checkbox"/> sulphite in concentration of 10 ppm or more	

Alerts

Final product image after packing (Publishable)*

Attach the supporting document

Maximum file size: 25MB. Allowed file types: .jpeg, .png, .pdf, .png

Final product image after packing (Publishable)

PREVIEW DOWNLOAD

After completing the form and arriving to the payment information's the system will calculate the expected payment automatically related to the filling data

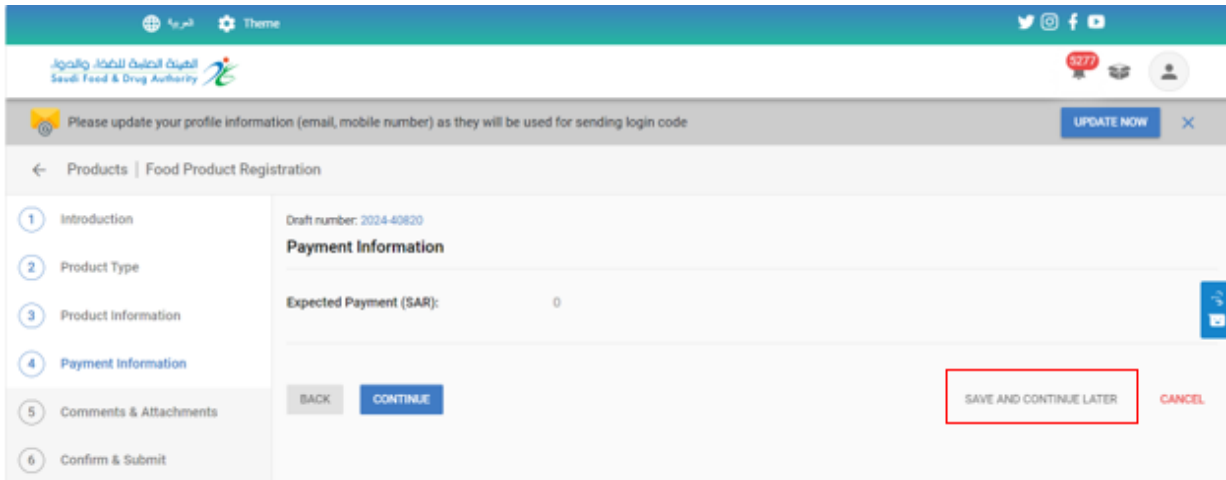
The screenshot shows the 'Payment Information' step of the 'Food Product Registration' process. The interface includes a top navigation bar with the SFDA logo and social media icons. A notification banner at the top prompts the user to update their profile information. The main content area features a sidebar with a progress indicator showing six steps: 1. Introduction, 2. Product Type, 3. Product Information, 4. Payment Information (current step), 5. Comments & Attachments, and 6. Confirm & Submit. The 'Payment Information' section displays the draft number '2024-40820' and the 'Expected Payment (SAR): 0'. At the bottom, there are buttons for 'BACK', 'CONTINUE', 'SAVE AND CONTINUE LATER', and 'CANCEL'.

Then moved to “Confirm and Submit” step, you must approve the pledge and then click Submit.

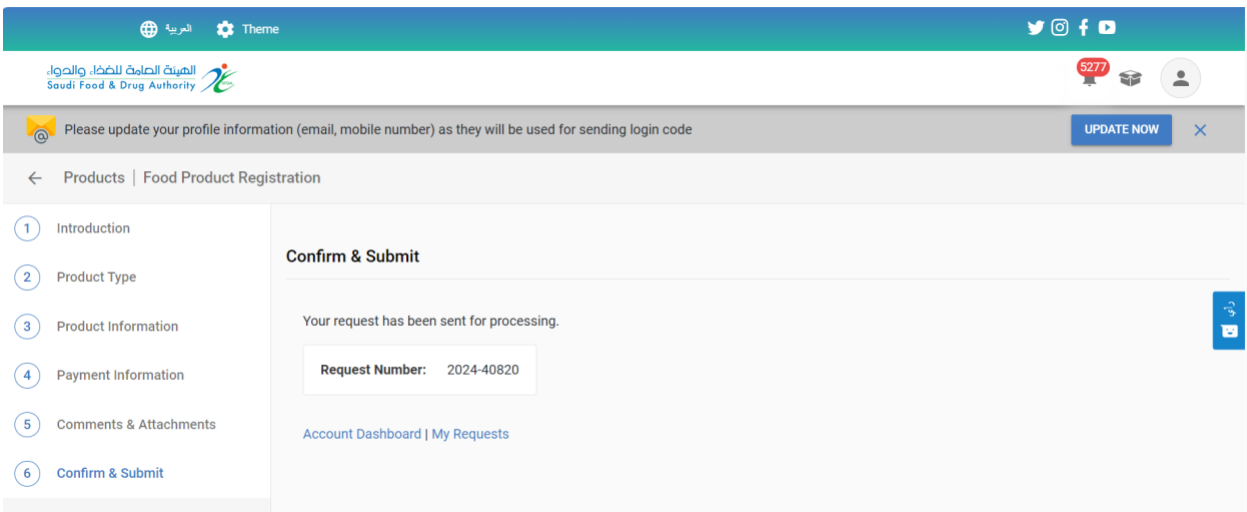
The screenshot shows the 'Confirm & Submit' step of the 'Food Product Registration' process. The interface is similar to the previous step, with the same top navigation and notification banner. The sidebar progress indicator now highlights step 6, 'Confirm & Submit'. The main content area displays the draft number '2024-40820' and a list of four declaration statements, each with a checked checkbox: 'I declare that all the included information and documents in the registration form are correct', 'I declare with the recognition that the acceptance of the registration (Marketing notification) does not mean that the product or its label conforms to the technical regulations, standards, circulars and decisions for food stuffs and does not mean the approval of its clearance', 'I commit not to import from banned countries, or from establishments not approved by the Saudi Food and Drug Authority for the export food to the Kingdom of Saudi Arabia', and 'I commit not to violate the Saudi Food Act or its executive regulation, and what is issued by the Saudi Food and Drug Authority'. At the bottom, there are buttons for 'BACK', 'SUBMIT', and 'CANCEL'.

You can save the request to continue later when you click “Save and continue later.”

On click Save and continue later, you can access the request from “My request” page with status Draft, with access to view the request or update it.

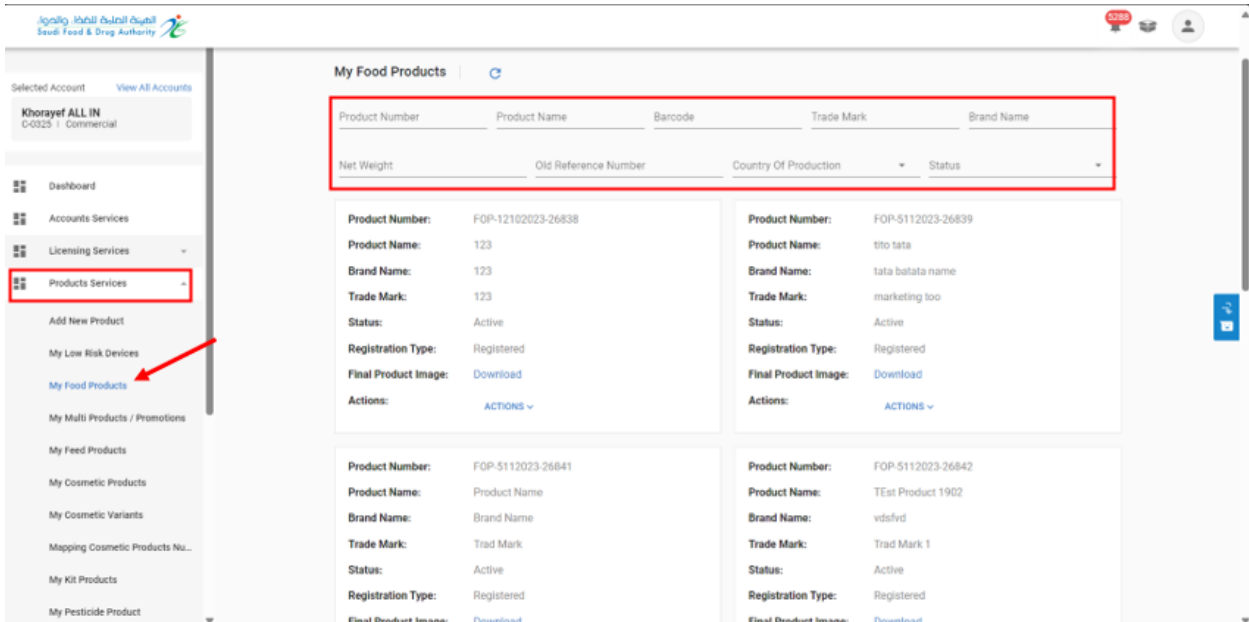


You will receive an “Request Number” after submitting your request.

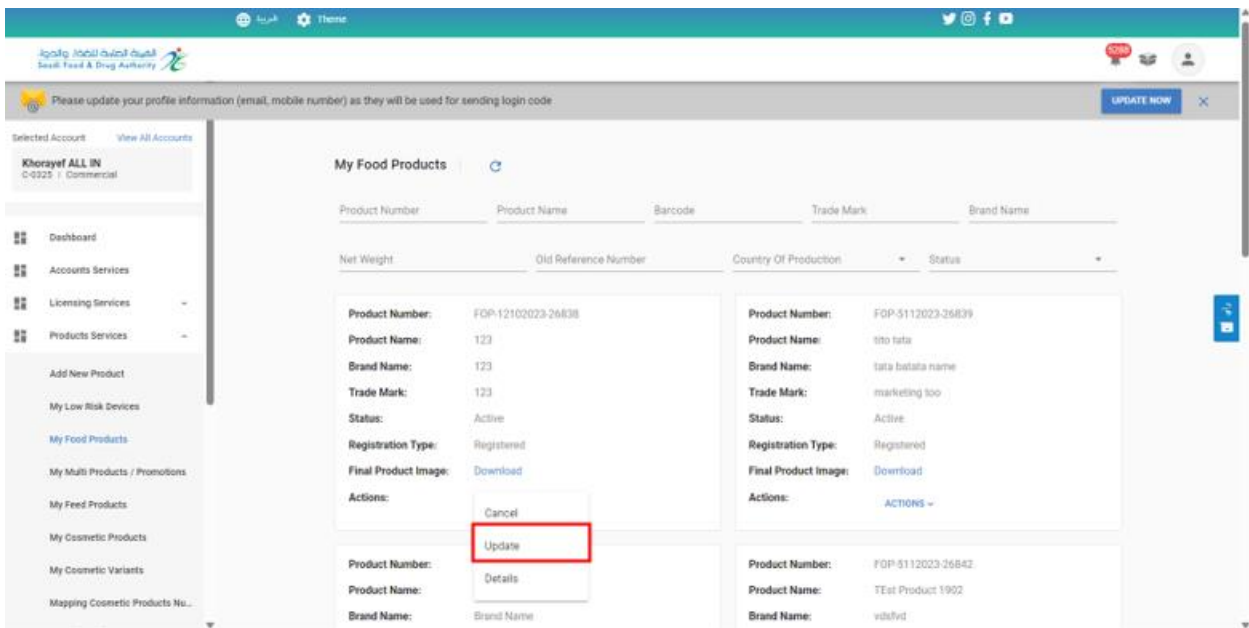


5.1.2 Update Registered Food Products

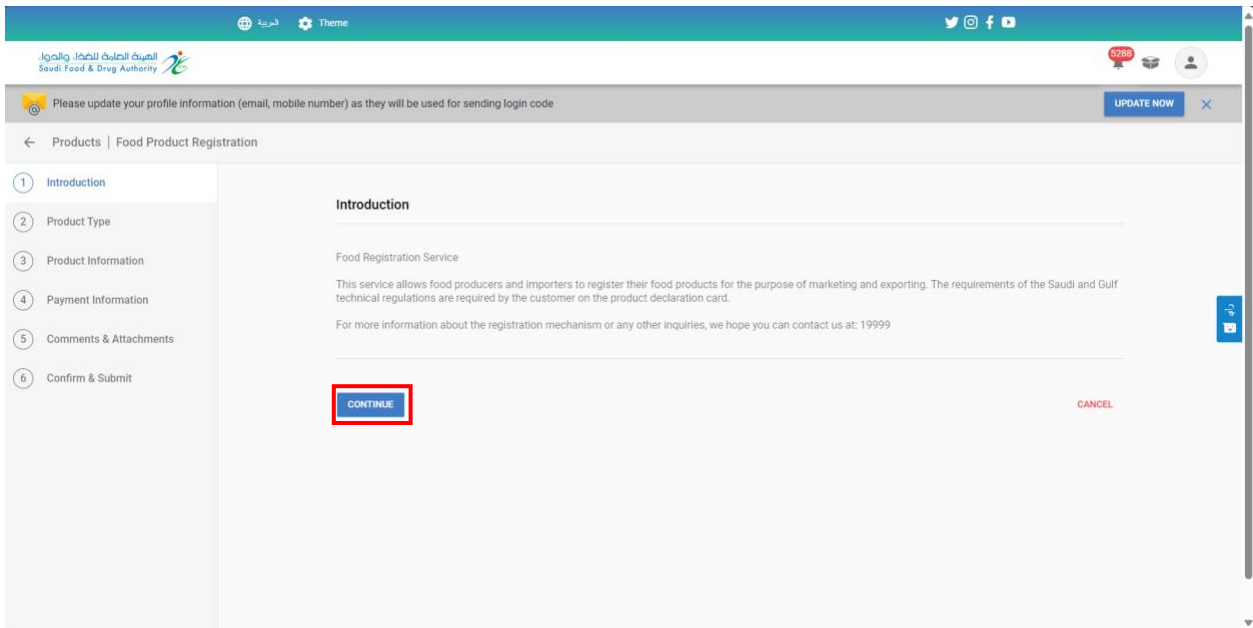
To Request Update Registered Food Product at the Saudi Food and Drug Authority, you can select “product service.” then click on “My food product,” the obtained products will appear for you. You can get the product using search engines.



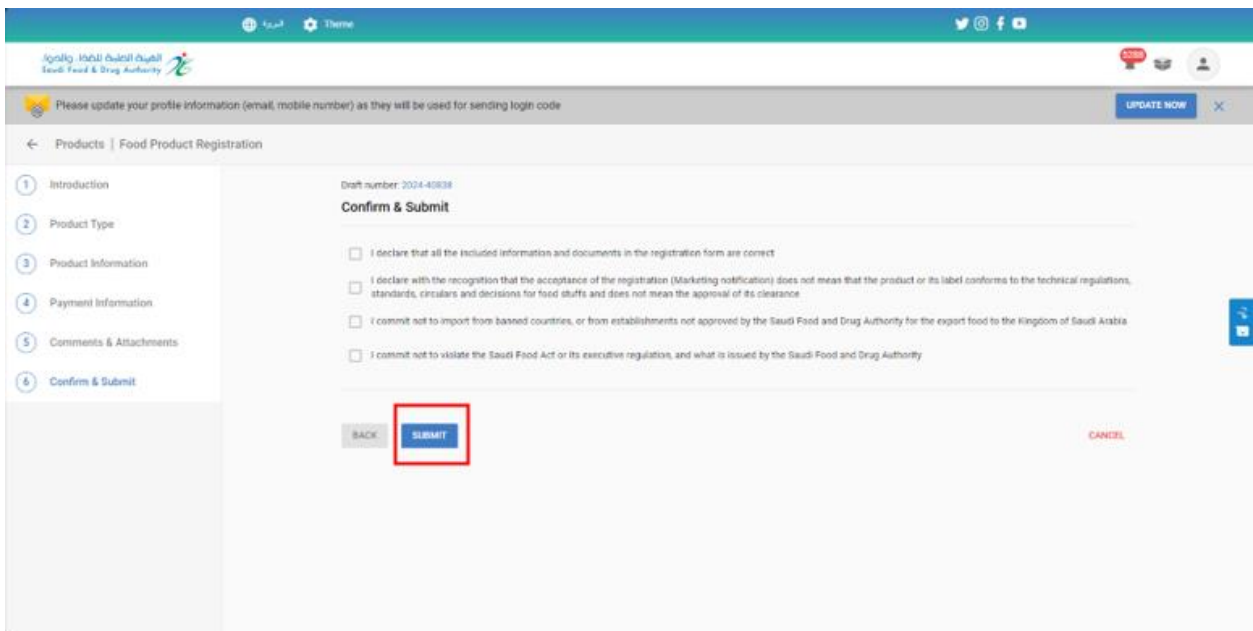
To update food Product, click on “Actions”, and choose “Update”.



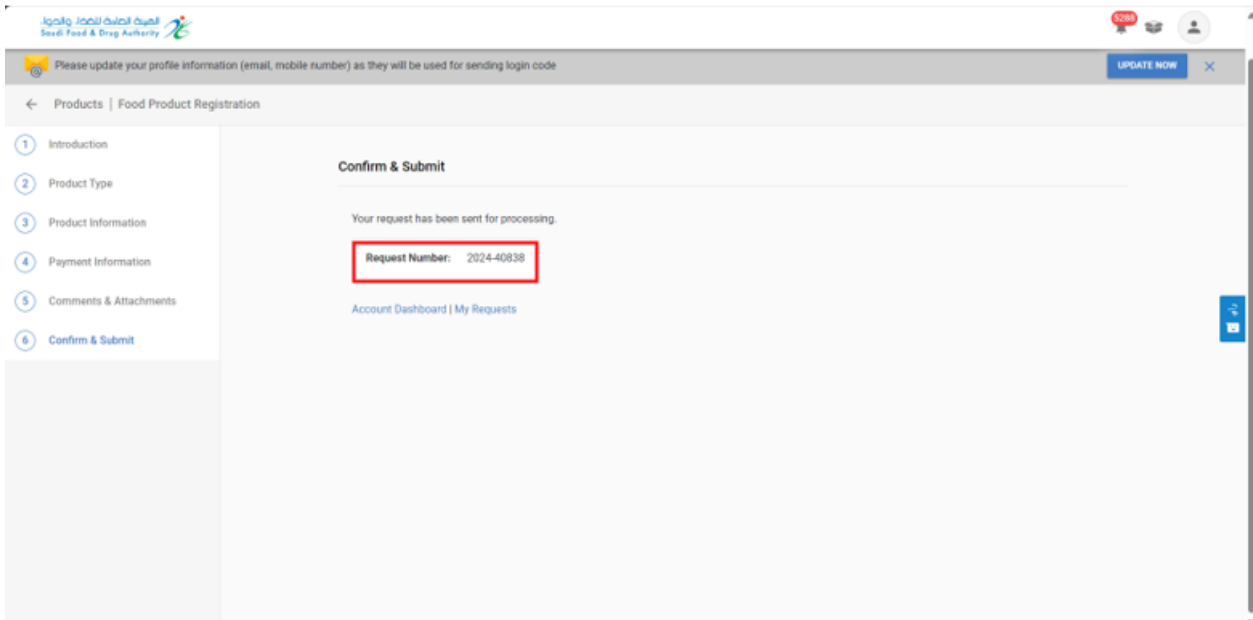
The Update Template is same of the new template Request mentioned above with all the steps and click “Continue” until you reach the final step, “Confirm and Submit.”



After completing the form and arriving to the “Confirm and Submit” step, you must approve the pledge and then click Submit.

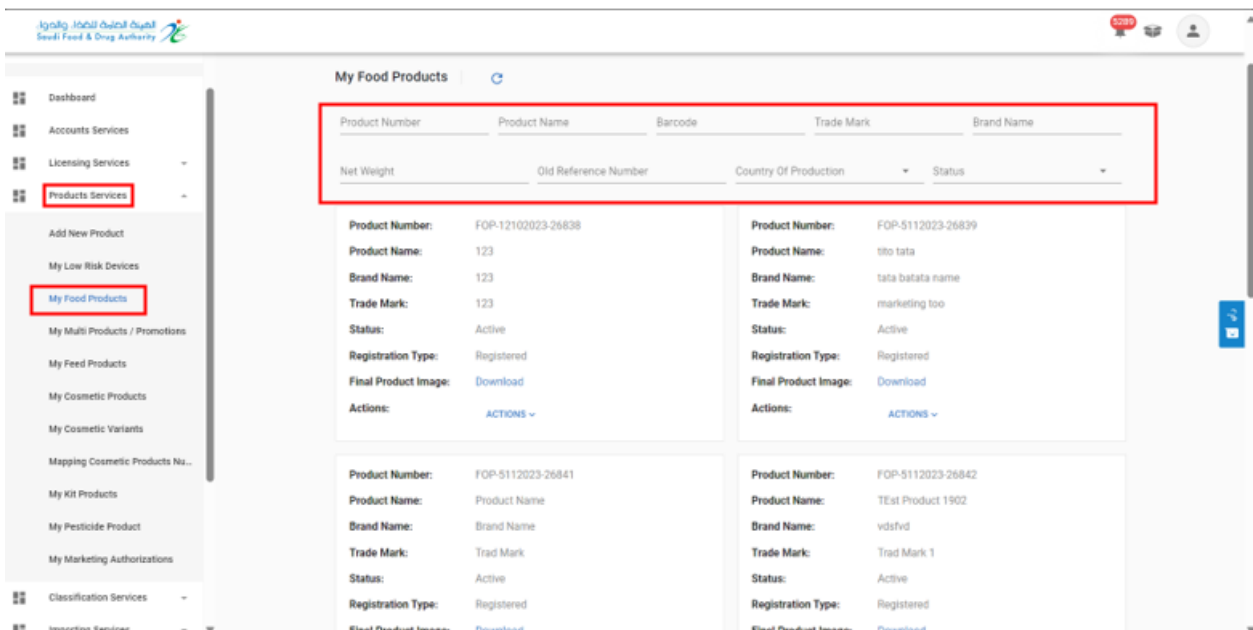


You will receive an “Request Number” after submitting your request.



5.1.3 Cancel Registered Food Products

To Request Cancel Registered Food Products at the Food and Drug Authority, you can select “Products Services then “My Food Product” the Products obtained will appear for you, and you can obtain the Product using search engines.



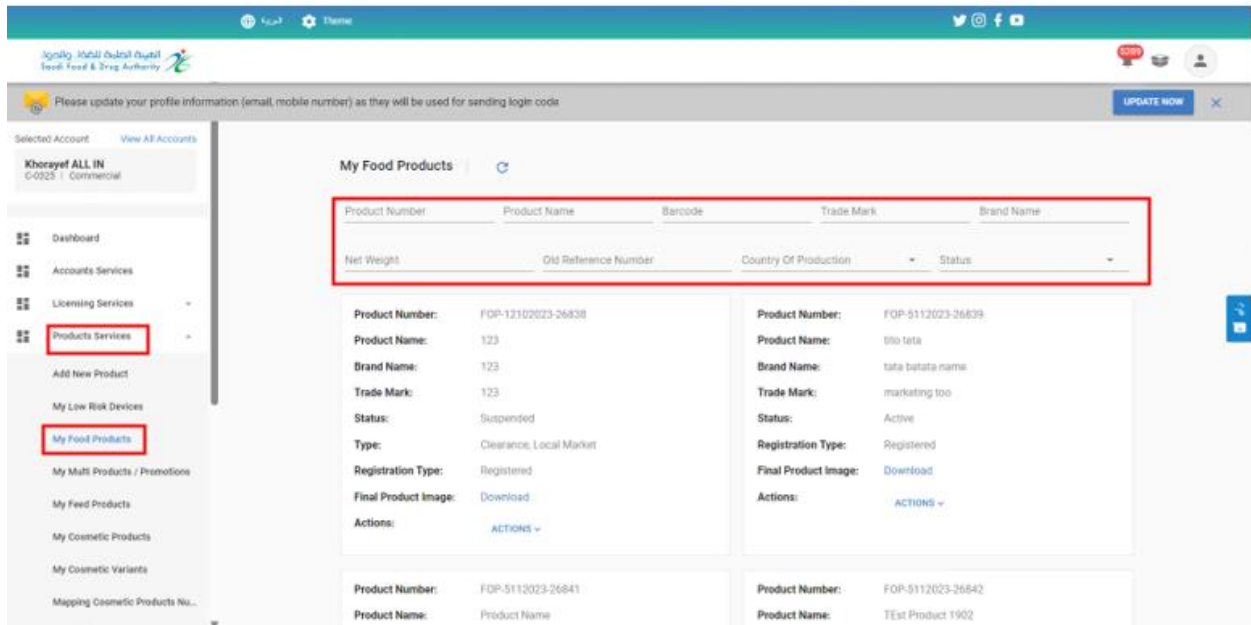
To cancel Food product, click on "Actions" and choose "Cancel" then write the reason of the cancellation and submit the form.

The screenshot shows the 'My Food Products' dashboard with a sidebar on the left containing navigation options like 'Dashboard', 'Accounts Services', 'Licensing Services', and 'Products Services'. The main area displays a table of products. The first product's details are shown, including Product Number (FOP-12102023-26838), Product Name (123), Brand Name (123), Trade Mark (123), Status (Active), and Registration Type (Registered). The 'Actions' menu is open, with 'Cancel' highlighted in a red box. Other products listed include 'tilo tata' and 'TEst Product 1902'.

The screenshot shows a 'Cancel' dialog box with a warning message: 'Warning: This action is irreversible. Cancelled products cannot be reactivated.' Below the warning is a text input field with the placeholder text 'Please Insert The Reason Of Cancellation*', which is highlighted with a red box. At the bottom of the dialog, there are 'CANCEL' and 'SUBMIT' buttons. The background shows the same product details as the previous screenshot.

5.2 View My Food Products

To view your registered food product at the Food and Drug Authority, you can select “Products Services” then “My Food Product” the Products obtained will appear for you, and you can obtain the Product using search engines.

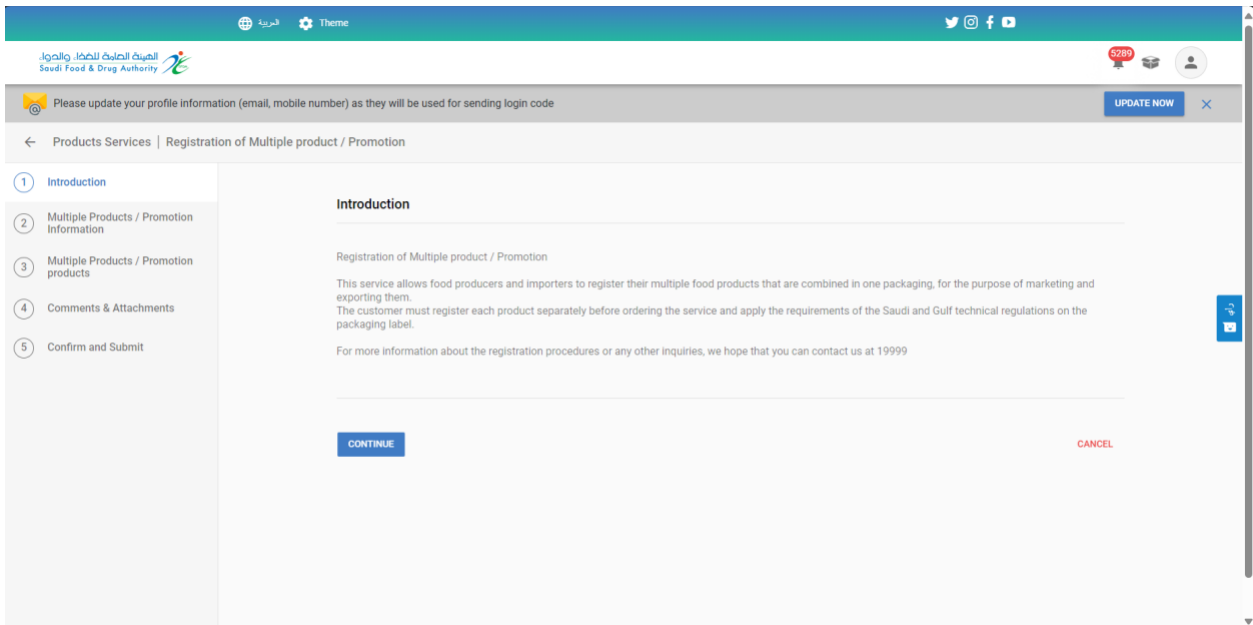
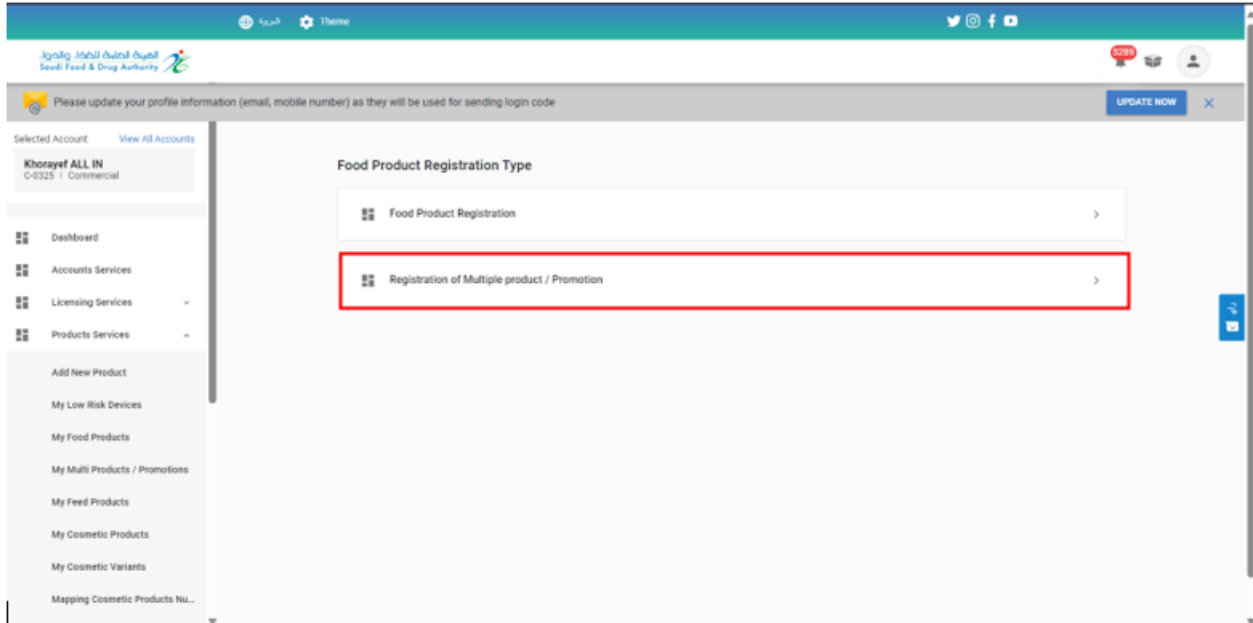


The screenshot shows the user interface of the Food and Drug Authority (FDA) portal. The page is titled "My Food Products" and displays a list of registered food products. The products are listed in a grid format, with each product having a set of details including Product Number, Product Name, Barcode, Trade Mark, Brand Name, Net Weight, Old Reference Number, Country Of Production, and Status. The "Products Services" menu item is highlighted in red, and the "My Food Products" menu item is also highlighted in red.

Product Number	Product Name	Barcode	Trade Mark	Brand Name
FDP-12102023-26838	123			
FDP-5112023-26839	510 tata			tata batata name
FDP-5112023-26841	Product Name			
FDP-5112023-26842	Test Product 1902			

5.3 Registration of Multiple product / Promotion

On selecting Registration of multiple product / promotion, the Template will open, then start filling the template of the new request, then click “Continue” until you reach the last section: “Confirm and Submit.”



Please update your profile information (email, mobile number) as they will be used for sending login code UPDATE NOW

← Products Services | Registration of Multiple product / Promotion

- 1 Introduction
- 2 Multiple Products / Promotion Information
- 3 Multiple Products / Promotion products
- 4 Comments & Attachments
- 5 Confirm and Submit

Draft number: 2024-40841

Multiple Products / Promotion Information

Promotion Name*

Barcode*

No Barcode

Packing Type*

Country Of Packing*

Final product image after packing*

Attach the supporting document

Maximum file size: 25MB. Allowed file types: .jpeg, .jpg, .pdf, .png

Additional documents

Attach the supporting document

Maximum file size: 25MB. Allowed file types: .jpeg, .jpg, .pdf, .png

BACK CONTINUE SAVE AND CONTINUE LATER CANCEL

Please update your profile information (email, mobile number) as they will be used for sending login code UPDATE NOW

← Products Services | Registration of Multiple product / Promotion

- 1 Introduction
- 2 Multiple Products / Promotion Information
- 3 Multiple Products / Promotion products
- 4 Comments & Attachments
- 5 Confirm and Submit

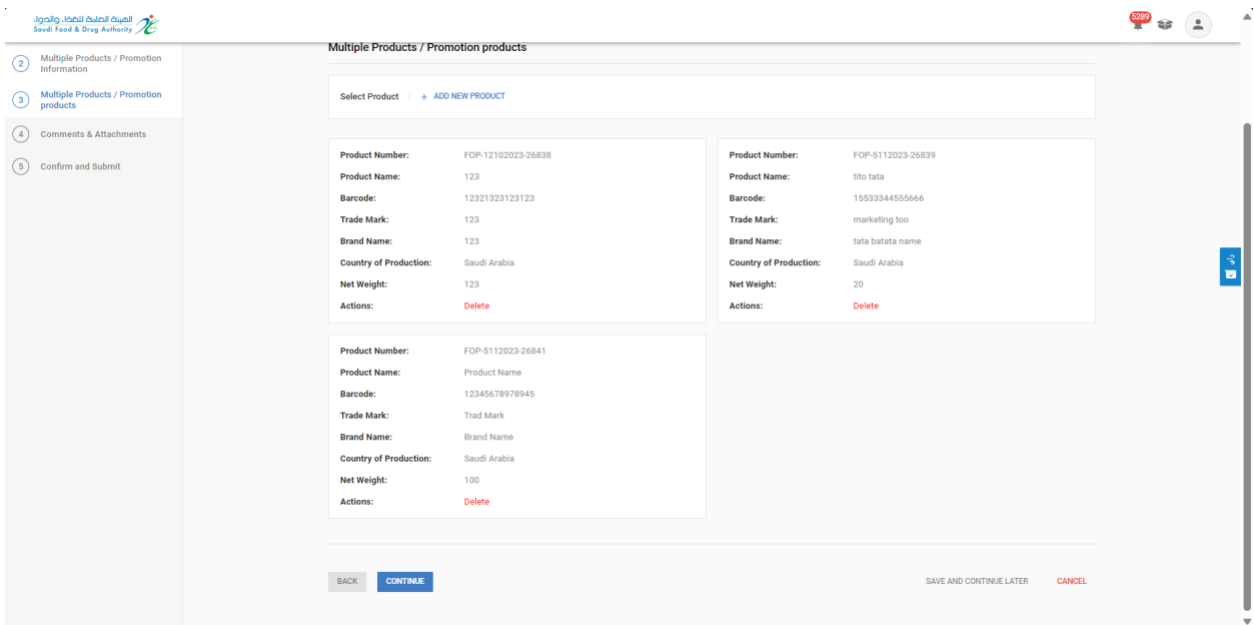
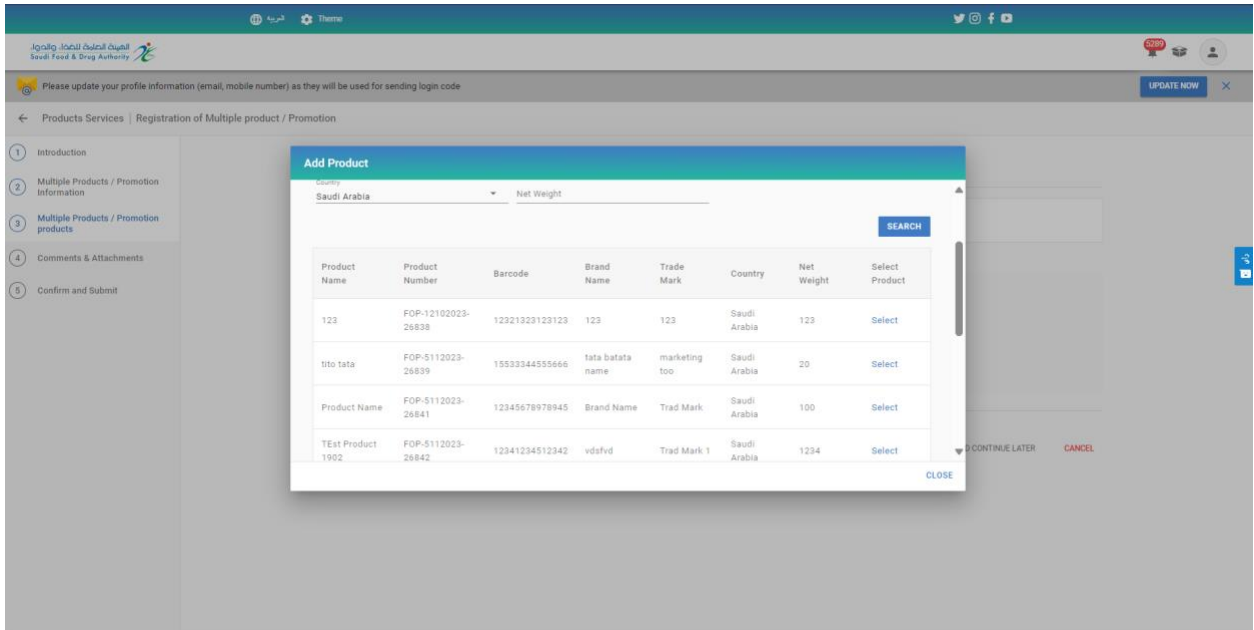
Draft number: 2024-40841

Multiple Products / Promotion products

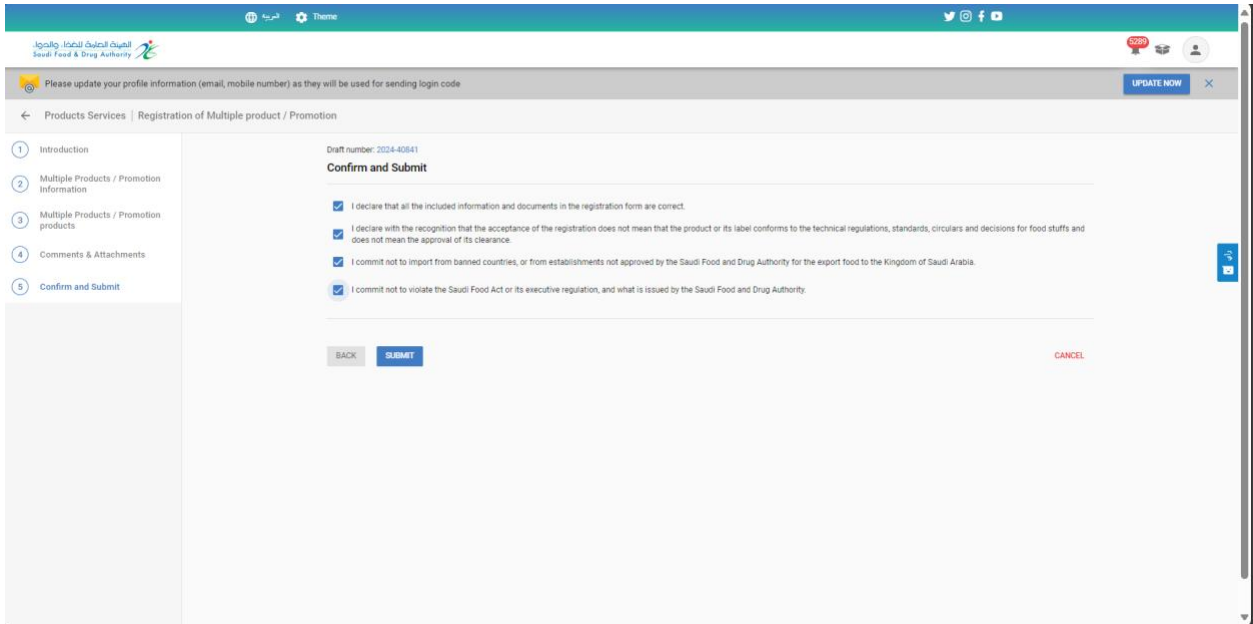
Select Product + ADD NEW PRODUCT

+
Please start by selecting at least two products

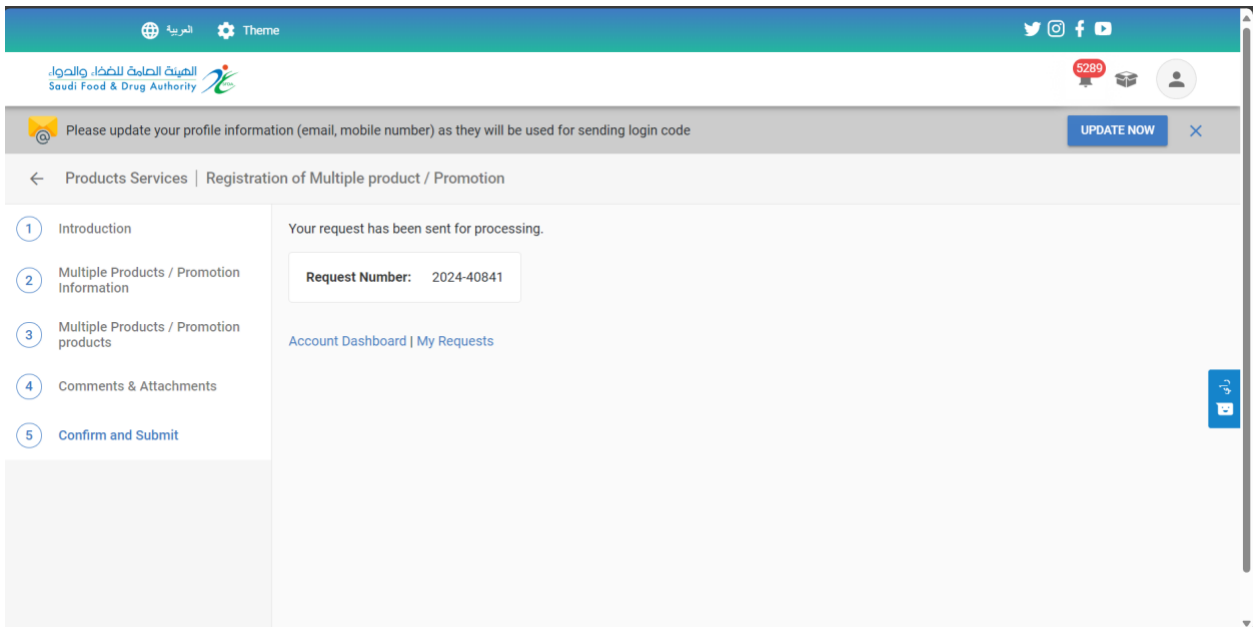
BACK CONTINUE SAVE AND CONTINUE LATER CANCEL



After completing the form and arriving to the “Confirm and Submit” step, you must approve the pledge and then click Submit.



You will receive an “Request Number” after submitting your request.



You can save the request to continue later when you click “Save and continue later.”

On click Save and continue later, you can access the request from “My request” page with status Draft, with access to view the request and submit it.

3 Multiple Products / Promotion products

4 Comments & Attachments

5 Confirm and Submit

Promotion Name*

Barcode*

No Barcode

Packing Type*

Country Of Packing*

Final product image after packing*

Attach the supporting document

Maximum file size: 25MB. Allowed file types: jpeg, jpg, pdf, png

Additional documents

Attach the supporting document

Maximum file size: 25MB. Allowed file types: jpeg, jpg, pdf, png

BACK CONTINUE SAVE AND CONTINUE LATER CANCEL

5.4 View My Multi Products / Promotions

To view your Multi Products / Promotions at the Food and Drug Authority, you can select “Products Services” then “Multi Products / Promotions” the Products obtained will appear for you, and you can obtain the Product using search engines.

Dashboard

Accounts Services

Licensing Services

Products Services

Add New Product

My Low Risk Devices

My Food Products

My Multi Products / Promotions

My Feed Products

My Cosmetic Products

My Cosmetic Variants

Mapping Cosmetic Products Nu...

My Kit Products

My Pesticide Product

My Marketing Authorizations

Classification Services

My Multi Products / Promotions

Promotion Number	Promotion Name	Barcode
Promotion Number: FOPm-1812023-0004-C-0325	Promotion Name: اسم المنتج	Promotion Number: FOPm-2212023-0006-C-0325
Status: Canceled	Promotion Image: Download	Status: Canceled
Actions: ACTIONS		Promotion Name: Saudi National day Promotion
		Status: Canceled
		Promotion Image: Download
		Actions: ACTIONS
Promotion Number: FOPm-2412023-0008-C-0325	Promotion Name: January Black Friday	Promotion Number: FOPm-1332024-0001-C-0325
Barcode: 1234567900987	Status: Canceled	Promotion Name: asdfgh
Promotion Image: Download	Promotion Image: Download	Status: Active
Actions: ACTIONS	Actions: ACTIONS	Promotion Image: Download
		Actions: ACTIONS
Promotion Number: FOPm-2032024-0002-C-0325	Promotion Name: rrrr	
Barcode: 3333	Status: Active	